



CITY OF DeBARY, FLORIDA

Employee Job Description

ROW MAINTENANCE – LEVEL III

Department:	Position #XXX	Exempt:	No
Reports To:	PW ROW Crew Chief	Pay Grade/Wage:	07
Position Type:	Full Time	Hours:	40 hrs/week

JOB SUMMARY:

Under direct/general supervision of a Crew Leader, acts as a maintenance worker or leader for all Public Right-of-Ways and Streets performing manual labor tasks and duties. Performs and may lead duties related to manual labor functions for city streets, stormwater and ROW areas.

JOB DESCRIPTION

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

DUTIES & RESPONSIBILITIES:

- Participates and leads directly in all manual labor functions such as mowing, trimming, cutting brush, trash removal, groundskeeping, etc.
- Operates and leads operation of equipment in performance of duties such as mowers, trimmers, blowers, tree trimmers, trucks, lifting equipment, chain saws, etc.
- Assists or leads in moving of supplies, materials and equipment to all work areas.
- Cleans any and all public areas such as Right-of-Ways, roads, streets, side-walks, etc.
- Operates equipment and tools as required in all assigned duties and functions.
- Instructs and leads in the proper application of chemicals such as pesticides, fertilizers and other hazardous chemicals as directed by Crew Leader.
- Completes maintenance time sheets, logs and records as required.
- May inform the general public in the usage of public areas.
- Performs duties related to minor repairs of public streets patching, grinding, slab replacement, concrete forming, removal of concrete, asphalt repairs, etc.
- May participate in moving of furniture, heavy equipment, building shelves and other internal public facility assistance.



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- Maintains and assists in safety of self and other crew members by observation of traffic and vehicular movement.
- Maintains, inspects and installs stormwater systems and equipment as directed in order to assure proper and adequate drainage for streets and ROW areas.
- Performs minor maintenance on equipment such as oil changes, filters, blades, hydraulic fluids, part replacement, etc.
- Operates machinery as required to move objects, trim grass, move soil or spread materials.
- Attends and instructs some required training, safety and regulatory workshops as required by management and current events/situations.
- Employees working at this level will be requested to lead crews as required by extenuating circumstances by management.
- Performs other related duties and functions as assigned.

QUALIFICATION REQUIREMENTS:

High School graduate or GED with three (3) to five (5) years of directly related experience in general labor using appropriate tools and/or equipment.

CERTIFICATES, LICENSES & REGISTRATIONS:

Possession of and ability to maintain a valid State of Florida Driver's License is required. Attendance at workshops/seminars related to streets and ROW duties will be required for all employees at this level. Employees at this level will be required to act as lead positions as needed.

Certification in applicable daily duty may qualify employees for this level as determined and approved by management in Public Works.

KNOWLEDGE, SKILLS & ABILITIES:

Communication Skills: Ability to read and comprehend simple instructions, short correspondence, and memos.

Reasoning Ability: Ability to apply common sense to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems by choosing very small number of choices with great reliance on past precedent.



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WORK ENVIRONMENT/ADA:

Physical Ability: The physical demands and work environment here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls and talks or hears. The employee frequently is required to stand, walk, and reach with hands and arms. The employee is occasionally required to sit; climb or balance; and stoop, kneel, crouch, or crawl.

The employee must lift and/or move up to 25 pounds, frequently lift and/or move up to 50 pounds, occasionally lift and/or move 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Environmental Factors: While performing the duties of this job, the employee regularly works in outside weather conditions and is regularly exposed to extreme cold and extreme heat. The employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

Employee Signature

Employee Printed Name

Date