



CITY OF DeBARY, FLORIDA

Employee Job Description

PARKS MAINTENANCE – LEVEL III

Department:	Position #126	Exempt:	No
Reports To:	Parks Crew Chief	Pay Grade/Wage:	07
Position Type:	Full Time	Hours:	40 hrs/week

JOB SUMMARY:

Under minimum supervision, acts as a maintenance worker for all parks manual labor tasks and duties. Performs duties related to manual labor functions for Park grounds and facilities including but not limited to lawns, athletic facilities, foot paths, trails, roads, common areas, park buildings, utilities, etc. In addition, this position may serve as a Building Custodian for other DeBary facilities, including City Hall.

JOB DESCRIPTION

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

DUTIES & RESPONSIBILITIES:

- Participates directly in all manual labor functions engaged in park maintenance, groundskeeping, custodial, etc.
- Prepares athletic facilities for activities and use as required and directed.
- Assists in transporting supplies, materials and equipment to all work areas.
- Cleans any and all park and city facilities, including restrooms, buildings, equipment and athletic areas.
- Operates equipment and tools as required in all assigned duties and functions.
- Participates in the proper application of chemicals such as pesticides, fertilizers and other hazardous chemicals as directed by certified personnel.
- Detects and resolves turf and ornamental issues using Best Management Practices.
- Completes park maintenance time sheets, logs and records as required.
- May inform the general public in the usage of park and city hall facilities.
- Performs duties related to minor repairs of park facilities such as painting, fencing, doors, locks, plumbing, electrical, etc.
- Mows, trims and maintains lawns and park paths and trails.



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- Performs minor maintenance on equipment such as oil changes, filters, blades, hydraulic fluids, part replacement, etc.
- Maintains clean restrooms and buildings in parks and City buildings.
- Performs duties in maintaining athletic facilities and ball fields per specifications and as directed.
- Operates machinery as required to move objects, trim grass, move soil or spread materials.
- Mixes and applies insecticides or fertilizers as directed by certified personnel.
- Services and empties trash containers and inserts trash bags as required.
- Performs electrical equipment repairs throughout the City facilities as required, including parks and all city buildings, including diagnostics, troubleshooting and replacement as required.
- Installs, inspects, repairs and replaces all irrigation systems throughout the City as required.
- Purchase materials and supplies with City issued credit card.
- Acts as Parks Crew Chief and/or Superintendent in their absence.
- Performs other related duties and functions as assigned.

QUALIFICATION REQUIREMENTS:

High school graduate or GED with three (3) years of direct experience with the City of DeBary performing Maintenance Worker I and Maintenance Worker II duties. Must possess ability to operate all equipment used for Parks operations.

CERTIFICATES, LICENSES & REGISTRATIONS:

Possession of certification required as a Maintenance Worker II as well as State of Florida Pesticide Application with Turf Endorsement.



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KNOWLEDGE, SKILLS & ABILITIES:

Communication Skills: Ability to read and comprehend simple instructions, short correspondence, and memos.

Reasoning Ability: Ability to apply common sense to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems by choosing very small number of choices with great reliance on past precedent.

WORK ENVIRONMENT/ADA:

Physical Ability: The physical demands and work environment here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls and talks or hears. The employee frequently is required to stand, walk, and reach with hands and arms. The employee is occasionally required to sit; climb or balance; and stoop, kneel, crouch, or crawl.

The employee must lift and/or move up to 25 pounds, frequently lift and/or move up to 50 pounds, occasionally lift and/or move 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Environmental Factors: While performing the duties of this job, the employee regularly works in outside weather conditions and is regularly exposed to extreme cold and extreme heat. The employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

Employee Signature

Employee Printed Name

Date