



CITY OF DeBARY, FLORIDA

Employee Job Description

MAINTENANCE WORKER I

Department:	Public Works Position # 131	Exempt:	No
Reports to:	ROW Crew Chief	Pay Wage/Grade:	5
Position Type:	Full Time	Hours:	40 hours/week

Job Summary:

The Maintenance Worker I performs duties and tasks related to manual labor functions for city streets, stormwater and Rights-of-Way areas under the supervision of a Crew Chief.

JOB DESCRIPTION

DUTIES & RESPONSIBILITIES

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Participates directly in all manual labor functions such as mowing, trimming, cutting brush, trash removal, groundskeeping, etc.
- Operates equipment in performance of duties such as mowers, trimmers, blowers, tree trimmers, trucks, lifting equipment, chain saws, etc.
- Assists in moving of supplies, materials and equipment to all work areas.
- Cleans any and all public areas such as Right-of-Ways, roads, streets, sidewalks, etc.
- Operates equipment and tools as required in all assigned duties and functions.
- Participates in the proper application of chemicals such as pesticides, fertilizers and other hazardous chemicals as directed by certified personnel.
- Completes maintenance time sheets, logs and records as required.
- May inform the general public in the usage of public areas.
- Performs duties related to minor repairs of public streets patching, grinding, slab replacement, concrete forming, removal of concrete, asphalt repairs, etc.
- May participate in moving of furniture, heavy equipment, building shelves and other internal public facility assistance.
- Maintains and assists in safety of self and other crew members by observation of traffic and vehicular movement.
- Performs minor maintenance on equipment such as oil changes, filters, blades, hydraulic fluids, part replacement, etc.
- Operates machinery as required to move objects, trim grass, move soil or spread materials.
- Attends all required training, safety and regulatory workshops as required by management and current events/situations.
- Performs other related duties and functions as assigned.



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QUALIFICATION REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential duty in a satisfactory manner and meet requirements in relation to a criminal background check.

EDUCATION AND EXPERIENCE REQUIREMENTS

High School graduate or GED with minimum of six (6) months of directly related experience in general labor using appropriate tools and/or equipment.

SKILLS, KNOWLEDGE & ABILITIES

Communication Skills: Ability to read and comprehend simple instructions, short correspondence, and memos.

Reasoning Ability: Ability to apply common sense to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems by choosing very small number of choices with great reliance on past precedent.

CERTIFICATES, LICENSES, REGISTRATIONS

Must possess and maintain a valid Florida driver license with an acceptable driving record.

WORK ENVIRONMENT/ADA

Physical Ability: The physical demands and work environment here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls and talks or hears. The employee frequently is required to stand, walk, and reach with hands and arms. The employee is occasionally required to sit; climb or balance; and stoop, kneel, crouch, or crawl.

The employee must lift and/or move up to 25 pounds, frequently lift and/or move up to 50 pounds, occasionally lift and/or move 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Environmental Factors: While performing the duties of this job, the employee regularly works in outside weather conditions and is regularly exposed to extreme cold and extreme heat. The employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

Employee signature

Employee Printed Name

Date