

NOTICE TO ADJOINING PROPERTY OWNERS

Dear Property Owner:

This is to inform you that I, _____ have filed an application for a _____.

The project application is Case Number: _____

I, _____ will host a Community Meeting for the aforementioned project on, _____, _____ 20____ at _____ PM and located at DeBary City Hall, 16 Colomba Road DeBary, FL 32713.

I, _____ will hold a Public Hearing with the City of DeBary.

This Hearing will be held on, _____, _____ 20____ at _____ PM and located at DeBary City Hall, 16 Colomba Road DeBary, FL 32713.

I am requesting this Public Hearing for the purpose of:



CITY of DeBARY

www.debary.org

· THE RIVER CITY ·

The legal description of my property is as follows:

The address of the property is: _____

The Short Parcel ID of the property is _____

Size of Parcel(s) is +/- _____ sf/ acres.

This property is located on the _____ side of _____

Approximately _____ miles _____ from the intersection of
_____ with _____ roads

and near _____ in the City of DeBary.

Appeals and Rehearing and Administrative Res Judicata are stated in the Zoning Ordinance.

If any person decides to appeal any decision made by the City Council with respect to any matter considered at this meeting, he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (Florida Statutes §286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk three (3) working days in advance of the meeting date and time at (386) 601-0219.

If you have any questions about this application, please call (386) 601-0201.

All interested parties may appear at these hearings to hear this request.



AFFIDAVIT OF COMPLIANCE WITH PUBLIC NOTICE REQUIREMENTS OF ZONING ORDINANCE OF CITY OF DEBARY, FLORIDA

I, _____ the undersigned hereby certify that I have mailed by Certified Mail, at least ten (10) days prior to the date of the public hearing, as required by the City of DeBary Zoning Ordinance, to the following named property owners and all HOA boards **whose property is within a 1,000ft. radius of said project** and/or adjoins [including across any street(s)] and which is not owned or leased by the applicant and/or owner. That property which is the subject of an application, for a public hearing pursuant to the Zoning Ordinance of City of DeBary, Florida, a notice containing the time, date, and purpose of the public hearing and the legal description of the subject property, said notice being on a form supplied by the City of DeBary Planning & Development Divison. Certified Mail receipts and a copy of the letter are attached. Further, I have erected, or caused to be erected, at least ten (10) days prior to the date of the public hearing, as required by the City of DeBary Zoning Ordinance, the Public Hearing Notice Poster also supplied by the City of DeBary. Said poster is to remain in place until after the public hearing(s) have been held and will be removed after finmal action. Said poster was erected on _____ (mo/day/yr), in view of and accessible to the traveling public.

The names and addresses of the following adjoining property owners were obtained from the Volusia County Property Appraiser's Office on _____ (mo/day/yr).

NOTE: City of DeBary Zoning Ordinance prohibits posters mounted on trees or utility poles.

THIS COMPLETED FORM, ONE COPY OF THE CERTIFIED LETTER, **A MAP OF THE PROPERTIES RECEIVING CERTIFIED MAILINGS** AND THE CERTIFIED RECEIPTS MUST BE **RECEIVED** BY THE CITY OF DEBARY AT LEAST **ONE WEEK PRIOR TO THE HEARING.**

Signature

Printed Name

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20 ____, by _____ and who is personally known to me or who has produced _____ as identification.

Notary Stamp

Signature, Notary Public

	Name	Tax Parcel # (12 digits)	Certified Mail Receipt Number
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____
13.	_____	_____	_____
14.	_____	_____	_____
15.	_____	_____	_____
16.	_____	_____	_____
17.	_____	_____	_____
18.	_____	_____	_____
19.	_____	_____	_____
20.	_____	_____	_____
21.	_____	_____	_____
22.	_____	_____	_____
23.	_____	_____	_____
24.	_____	_____	_____
25.	_____	_____	_____
26.	_____	_____	_____
27.	_____	_____	_____
28.	_____	_____	_____
29.	_____	_____	_____
30.	_____	_____	_____

(Use additional pages if necessary)

Signature Printed Name

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____ and who is personally known to me or who has produced _____ as identification.

Notary Stamp

Signature, Notary Public