



**City of DeBary
Development Review Committee Meeting
November 17, 2020 - MINUTES**

CALL TO ORDER:

The meeting of the City of DeBary Development Review Committee was called to order by Matt Boerger, Growth Management Director at 9:31 a.m.

DRC MEMBERS PRESENT:

Matt Boerger, City of DeBary
Steve Wood, City of DeBary
Alan Williamson, City of DeBary
Michael Parker, Orange City Fire Department
Richard Villasenor, City of DeBary

OTHERS PRESENT:

Joseph Barker, City of DeBary
Phyllis Butlien, City of DeBary
Teresa Curry, Mr. Clean Representative
Joel White, White Sign Company
Herb Green, Cad Jazz

APPROVAL OF MINUTES:

Michael Parker motioned and Richard Villasenor seconded to approve the DRC minutes from October 20, 2020 (REVISED), October 27, 2020 & November 3, 2020.

ADDITIONS, DELETIONS, OR AMENDMENTS TO THE AGENDA:

None

OLD BUSINESS:

None

NEW BUSINESS:

White Sign Company

Project # 19-02-FSP-WhiteSign

The DRC members reviewed the comments. Discussion ensued regarding the application and submittal.

1. Applicant will contact Cathleen Kabat (the Arborist) to discuss the tree preservation issues. The plans are not showing 15% preservation on the entire site. A three-way call needs to be done prior to submission of the site plans as it may affect the engineering plans.
2. Resolve the landscaping plans issues.

Richard Villasenor put forth the motion for approval and Michael Parker seconded this motion contingent on addressing outstanding landscaping issues that may affect the engineering plans.

Mr. Clean Car Wash

Project # 20-03-SE-MrClean

The DRC members reviewed the comments. Discussion ensued regarding the application and submittal.

1. Applicant needs to send out the certified letter to all properties within 1,000 linear feet advising them of the Special Exception being requested. The list of property owners can be obtained from the Volusia County Property Appraiser's office.
2. The project is ready to be taken before the City Council on December 2, 2020.

Richard Villasenor put forth the motion for approval and Michael Parker seconded this motion for approval.

ADJOURNMENT:

The meeting was adjourned at 10:12 a.m.