



CITY OF DEBARY, FLORIDA

REQUIRED DOCUMENTS FOR THE RE-ROOF PERMITS – BY LICENSED ROOFING CONTRACTOR

1. Recorded Notice of Commencement
2. POA, if someone other than the qualifier is processing the permit.
3. Florida Product Approval & Installation Instructions from either DBPR (2023 FBC) or Miami Dade NOA
For: **ALL MATERIALS** – Shingles, Underlayment, Vents, Skylights, Modified, ect....

PAYMENT IN THE SYSTEM – credit cards (2.75% convenience fee) for payment.

A Residential Re-Roof Permit is \$154.25

Re-Roof Inspection for a Residential Structure with a Sawn Lumber, Wood Plank or Wood Structural Panel Roof Deck.

We require TWO (2) inspections, from Licensed Contractors:

1. IN-PROGRESS INSPECTION:

- A. You must remove (100%) of the old roofing (Existing roofing materials).
- B. All components of the dry-in are to be in installed (100%) to include: underlayment, drip edge, valley Materials, ect.....
- C. The **“MEMBRANE”** is to be installed over all wall flashings at the time of inspection per R905.2.8.1
- D. You may install up to (50%) of the new roofing material on each plane surface **(*NOT ALL ON ONE PLANE*)**, **(ALL FLASHINGS AND VALLEY MATERIALS SHALL REMAIN EXPOSED FOR INSPECTION)**.
- E. At the time of inspection the inspector shall, at his or her discretion, select location(s) for inspection. A representative of the contractor shall be onsite to expose any areas of concerns by the inspector And repair any of these areas.
- F. A Nailing Affidavit shall be onsite, with the permit and approved documents, at the time of the In-progress inspection. The inspector will collect it during the in-progress inspection. It may also be Uploaded to the permit, in the portal, prior to the inspectors arrival the day of the in-progress Inspection.

2. FINAL INSPECTION:

- A. Roof must be completely finished.
- B. All construction debris, left over materials and the dumpster shall be removed for premise.