

To: Mayor and City Council
From: Kassandra Blissett, Interim City Manager
Date: January 15, 2010
Subject: DeBary City Manager's Weekly Report

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1. Offices Closed

City offices will be closed on Monday, January 18th in observance of Martin Luther King Jr.'s birthday.

2. Activities in DeBary

**Saturday, January 16 Registration for Little League Baseball
9 AM to Noon Bill Keller Park**

For a complete list of activities, please see the Activities Calendar and the Parks Event Calendar on the City's web site: debary.org

3. Safety Coordinator

Safety Coordinator Alan Williamson attended the West Volusia Community Traffic Safety Team meeting. Agenda items included traffic problems at:

- DeBary Bypass & Deltona Blvd
- Courtland & Howland
- US 17/92 & Enterprise Rd
- Deltona Blvd & Normandy
- Mercers Fernery Rd
- Saxon Blvd & Finland

In addition, the half signal at the intersection of Saxon Blvd & I-4 EB On-Ramp is scheduled to be turned to full operation later this week after inspection with FDOT.

Alan attended a tornado evaluators' meeting at the County Emergency Operations Center. Alan is participating in the State-wide tornado drill on January 27th. Alan will evaluate DeBary Elementary School during the drill to ensure the School's hazardous weather plan is functional and adequate.

Alan has received the CERT agreement for \$9,000.00, and he has reviewed it. The grant agreement has been signed and returned to the Florida Department of Emergency Management. The funding will cover costs for CERT equipment and training.

4. **Parks and Recreation Department**

The **Youth Karate Classes for Beginners** (ages 7-12) continued on Thursday, January 14, 2010 at Florence K. Little Town Hall. The City of DeBary is partnering with Premier Martial Arts to bring this program to DeBary. The next session will be held March 4, 2010- April 8, 2010 (6 classes). Cost is \$60 per person. Registration will be held at City Hall from February 15, 2010-February 26, 2010. For further information, please contact the Parks and Recreation Department at 386-668-2040.

The **50+ Crowd** was held on Monday, January 11, 2010 at Florence K. Little Town Hall. This program meets from 12-3pm every Monday. Adults over the age of 50 are welcome. Attendees have the opportunity to play free games while enjoying free food and meeting new friends. For further information, contact Parks and Recreation at 386-668-2040.

Planning continues for the 2010 Summer Camp program. The **Summer Day Camp** will be held June 14, 2010- August 6, 2010 (8 weeks). The **Summer Movie Program** will be held August 9, 2010- August 13, 2010. These programs are held at Florence K. Little Town Hall for boys & girls entering 1st grade thru entering 5th grade only! Cost is \$60 per week per child. For further information, please contact the Parks and Recreation Department at 386-668-2040.

Registration for the **2010 Youth Outdoor Basketball Clinic** began on Monday, January 11, 2010 and will run until January 22, 2010. This program is geared toward boys & girls ages 6-9. Cost is \$20 per child. A copy of the child's birth certificate is needed at registration to verify age. For further information, please contact the Parks and Recreation Department at 386-668-2040.

The second session of **Pilates classes** concluded on Tuesday, January 12, 2010 at Florence K. Little Town Hall. The next session will begin February 2, 2010. Cost is \$8 per class or \$48 per session (6 classes). For further information, please contact the Parks and Recreation Department at 386-668-2040.

Planning continues for the 2010 **Playground Pals** Spring session. This is an interactive program for parents and children ages 3-5. Registration will be held at City Hall from February 1, 2010 – March 27, 2010. For further information, please contact the Parks and Recreation Department at 386-668-2040.

John Fletcher, Parks and Recreation Director attended the ECHO Grant eligibility meeting on January 13, 2010 in Deland.

At the request of the City Manager, Tom VanDeHey met with Michael Biscoe of Progress Energy on January 11, 2010 to perform an energy audit of all City-owned facilities. A report with recommendations will follow in the next few weeks.

DeBary Little League registration began on January 11, 2010. For further information please contact Rick McBride at (386) 837-5300 or visit their website at www.debarylittleleague.com.

5. Drainage Improvement Projects

Design Projects:

Community Drive

Thirty (30) sets of the construction plans and geotech report have been provided to the City for Bid No. 07-09. The mandatory prebid conference was held on December 18, 2009. The advertised bid proposal date is January 19, 2010.

Hollow Pine

Prior to formulating a response to the District for the RAI received for the March 10 application submittal, GAI is waiting for the permit modification to the West Side Emergency Flood Management System (WSEFMS) submitted by PEC to be approved by the St Johns District. Once the approval to the permit modification to the WSEFMS is obtained, GAI will then re-submit to the district for the Hollow Pine permit. As of January 8, 2010 the review status of the permit for the WSEFMS is still labeled as "Pending."

Pine Valley Court

An RAI was issued by the District, primarily over concerns with connection to the WSEFMS, September 8, 2009. Prior to formulating a response to the District for the RAI received, GAI is waiting for the permit modification to the West Side Emergency Flood Management System (WSEFMS) submitted by PEC to be approved by the St Johns District. As of January 8, 2010, the review status of the permit for the WSEFMS is still labeled as "Pending."

The District was contacted on December 8th to set up a meeting to discuss the RAI. Follow-up phone calls to set up a time were made during the week in an effort to set up a meeting time with the District. As of this date, no response has yet been provided.

End of Report

City of DeBary, Florida

CALENDAR OF EVENTS

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| Jan 18 Monday | City offices closed in observance of Martin Luther King Day |
| January 1 – 31 | Knights of Columbus Citrus Share Program To schedule a citrus pick or to get more information, please contact: Tom Pawlicki at (386) 668-5448. |
| Jan 19 Tuesday 9 – 10 AM | Development Review Committee Meeting 16 Colomba Road |
| Jan 19 Tuesday 3 PM | MPO Technical Coordinating Committee 2570 W. International Speedway Blvd. Suite 120 DAB |
| Jan 19 Tuesday 6:30 PM | Public Safety Advisory Committee Meeting 16 Colomba Road |
| Jan 20 Wednesday 7 – 11 PM | City Council Meeting 16 Colomba Road |
| Jan 23 Saturday 8:30 AM – Non | West Volusia Summit – Hosted by City of DeLand 120 S. Florida Ave, DeLand Commission Chambers |
| Jan 25 Monday 5 PM | VCOC Governing Board Meeting 2570 W. International Speedway Blvd. Suite 120 DAB |
| Jan 27 Wednesday 1 – 8 PM | Special City Council Meeting – City Manager Interviews 16 Colomba Road |
| Jan 28 Thursday 6 PM | VLOC Dinner/Meeting Hosted by City of Port Orange Port Orange Police Headquarters 4545 Clyde Morris Blvd. |
| Feb 2 Tuesday 9 – 10 AM | Development Review Committee Meeting 16 Colomba Road |
| Feb 3 Wednesday 7 – 11 PM | City Council Meeting 16 Colomba Road |
| Feb 7 Sunday 7:30 to 11:30 AM | DeBary Volunteer Fireman’s Association Pancake Breakfast Florence K. Little Town Hall - 12 Colomba Road |
| Feb 9 Tuesday 5:30 to 7:30 PM | Streetscape Advisory Committee Meeting 16 Colomba Road |
| Feb 10 Wednesday 6 – 8 PM | Code Enforcement Board Meeting 16 Colomba Road |