

To: Mayor and City Council  
From: Kassandra Blissett, Interim City Manager  
Date: December 11, 2009  
Subject: DeBary City Manager's Weekly Report

**Note to those receiving the Weekly Report by email, other than Council and staff: Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. Another option to read the Weekly Report is to go to [debary.org](http://debary.org) and use the Weekly Report link located on the left side menu. City Hall telephone is 386/668-2040.**

### **1. Burn Ban Repealed**

Due to having received a significant amount of rainfall in recent days, the burn ban, which was set on December 4<sup>th</sup>, has now been lifted. There is no burn ban in place in the City as of Saturday, December 12<sup>th</sup>.

### **2. Planning & Zoning Holiday Schedule**

Please note the following changes from the regular P&Z office hours of Tuesdays and Thursdays 8:30 AM – 12:00 PM to be:

Monday	December 21	8:30 am to 5:00 pm
Tuesday	December 22	CLOSED
Thursday	December 24	CLOSED
Friday	December 25	CLOSED for Christmas
Tuesday	December 29	8:30 am to 12:00
Thursday	December 31	8:30 am to 12:00

### **3. Activities in DeBary**

**Sunday, December 13**                      **DeBary's 2009 Christmas Parade**  
**3 PM**    **Theme of the Parade is "Christmas Memories."**

► **The Parade Route is Spring Vista Drive,**  
**heading north along South Highway 17/92,**  
**and ending at Poinsettia Drive.**

**Monday, December 14**                      **Seniors ICE CREAM Social – Free (668-2040)**  
**Noon to 3 PM**                                      **Florence K. Little Town Hall, 12 Colomba Road**

**Friday, December 18**                      **LAST DAY to contribute to the Annual Toy Drive**  
**Toys-gifts-donations can be dropped off at Florence K. Little Town Hall, 12 Colomba Rd.**

**Friday, December 18**                      **"The Wonderful Sounds of Christmas"**  
**8 PM**    **Gateway Orchestra Performance (668-5553)**  
**Gateway Center for the Arts, 880 N. Highway 17/92**

**Saturday, December 19  
6 PM to 9 PM**

**Holiday with the Arts at DeBary Golf & Country Club  
300 Plantation Club Drive (668-1705)  
Public is invited – arts/crafts for kids, entertainment for kids,  
buffet, etc.**

**For a detailed description of activities, please see the Activities Calendar and the Parks  
Event Calendar on the City's web site: [debary.org](http://debary.org)**

#### **4. Safety Coordinator**

The weekly HAM radio operators club held their annual Christmas get-together. A total of 32 members and spouses were in attendance, and the event included HAM radio operators from the DeLand HAM Club as well as the DeBary HAM's.

Safety Coordinator Alan Williamson attended the West Volusia Community Traffic Safety Team meeting. Agenda items included an update on traffic problems and solutions as well as holiday roadway safety awareness.

Alan attended the Volusia County Local Mitigation Strategy meeting. One initiative was reviewed and adopted for the City of Daytona Beach, and a discussion was held on the required LMS updates and required municipal resolutions. Alan has a draft resolution already on file while awaiting FEMA approval of the LMS update.

Alan received notification from the Florida State Division of Emergency Management that the City of DeBary will receive \$9,000.00 for the continuation of the CERT program. The funding is from a grant written by Alan and will be used for the purchase of supplies and instructor costs.

#### **5. Parks and Recreation Department**

The **50+ Crowd** was held at Florence K. Little Town Hall located at 12 Colomba Road on November 9, 2009. This program meets from 12-3pm every Monday. Adults over the age of 50 are welcome. Attendees have the opportunity to play free games while enjoying free food and meeting new friends. For further information, please contact the Parks and Recreation Department at 386-668-2040.

Final preparations were made for the **2009 Ice Cream Social**. Door prizes donated by various local businesses including DeBary Golf & Country Club, Publix, Half Off Books and KFC will be raffled off throughout the event. This special event is run in conjunction with the 50+ Crowd on December 14, 2009 from 12-3pm. The 2009 Ice Cream Social will be co-sponsored by *Preferred Care at Home*, Senior In-Home Care, operated in DeBary. If you are interested in attending or giving a gift certificate to this annual event, please contact Recreation Coordinator Michelle Leach at 386-668-2040 ext. 322.

**Movies in the Morning** will be starting on December 30, 2009 at Florence K. Little Town Hall from 9am-12pm. Adults over the age of 30 are welcome. One movie from the 1950s-1980s will be played each month. Refreshments and bagels will be made available to those attending the program. No registration is needed! This program is free to attend! For further information or movie titles, please contact the Parks and Recreation Department at 386-668-2040.

**Pilates** classes continued this week at Florence K. Little Town Hall. The City of DeBary is co-sponsoring Pilates classes which are instructed by Lauren Sylvester. Cost is \$8 per class. Registration is on-going on site Tuesday evenings or Friday mornings or at City Hall. For further information, please contact the Parks and Recreation Department at 386-668-2040.

Registration for the **2010 Youth Outdoor Basketball League** began on Monday, December 7, 2009 and will end December 18, 2009 at City Hall. This program is geared toward boys & girls ages 10-14. All games and practices are held at Bill Keller Park. Cost of the program is \$40 per person. For further information, please contact the Parks and Recreation Department at 386-668-2040.

The City of DeBary is partnering with Premier Martial Arts to bring **Youth Karate Classes for Beginners** and **Adult Self Defense Classes** to the citizens of DeBary. Both classes will be held on Thursday evenings at the Florence K. Little Town Hall from January 7, 2010-February 11, 2010 (6 weeks). Youth Karate is geared toward boys & girls ages 7-12 from 6:00-6:30pm. Adult Self Defense will be held from 6:45pm-7:15pm. Registration will begin December 14, 2009 at City Hall. Cost is \$60 per person per program. For further information please contact the Parks and Recreation Department at 386-668-2040.

Judging for the **2009 Christmas Lighting Display Contest** concluded on December 10, 2009. Winners will be announced at the next appropriate City Council meeting. Thank you to those who participated this year!

The **Soccer League & Soccer Clinic** continued play at Rob Sullivan Community Park this week. This week marks the scheduled end to these popular programs. Cancellations due to inclement weather have extended each program by one week.

An awards ceremony was conducted at Florence K. Little Town Hall on Saturday, December 12, 2009 for all soccer league participants and their families. One child from each team received a "Good Sport Award" while another child from each team received the "Most Improved Player Award." In addition, one team from each division received a "Team Good Sportsmanship Award." Finally, all participants received a "Participant Certificate." There were over 200 participants combined for both DeBary soccer programs this year. A big THANK YOU goes out to the nearly 30 volunteer coaches and instructors for both programs!

Recreation Coordinator Michelle Leach conducted the Volusia County Athletics Committee Meeting on Tuesday, December 8, 2009. Ms. Leach has concluded her service as Chairperson for this Committee after a successful first year. Topics of discussion included various issues facing Parks and Recreation Departments athletic sections in Volusia County.

Recreation Coordinator Michelle Leach conducted a final planning meeting for the 2009 Christmas Parade on Wednesday, December 9, 2009. Those in attendance included Parks & Recreation Director John Fletcher, Parks Superintendent Tom Vandehey, Maintenance Crew Chief Wayne Dunlap, Interim City Manager Kassandra Esposito Blissett, Volusia County Sheriff's Department, DeBary Fire Services and members from the Citizens on Patrol (COP). Discussion centered on the final details of preparation for the **December 13<sup>th</sup> Christmas Parade**.

Recreation Coordinator Michelle Leach attended the SAC meeting at DeBary Elementary School on Thursday, December 10, 2009. Topics of discussion included issues facing local schools.

## **6. Drainage Improvement Projects**

### **Design Projects:**

#### **Community Drive**

Thirty (30) sets of the construction plans and geotech report have been provided to the City for bid, No. 07-09. Bid packages are available, with a mandatory pre-bid conference scheduled for December 18, 2009. The advertised bid proposal date is January 19, 2010.

#### **Hollow Pine**

Prior to formulating a response to the District for the RAI received for the March 10 application submittal, GAI is waiting for the permit modification to the West Side Emergency Flood Management System (WSEFMS) submitted by PEC to be approved by the St. Johns District. Once the approval to the permit modification to the WSEFMS is obtained, GAI will then re-submit to the district for the Hollow Pine permit.

#### **Pine Valley Court**

An RAI was issued by the District, primarily over concerns with connection to the WSEFMS, September 8, 2009. Prior to formulating a response to the District for the RAI received, GAI is waiting for the permit modification to the West Side Emergency Flood Management System (WSEFMS) submitted by PEC to be approved by the St. Johns District.

Regarding the required mitigation for satisfying the St. Johns District, the City Council approved the invoice associated with the Pine Valley Court mitigation credits on November 18<sup>th</sup>, and the City Finance Administrator reportedly processed payment the week of December 6<sup>th</sup>.

#### **Crystal Pine Drive (Unnamed Lake #4)**

Design of this project cannot move forward until a suitable property can be obtained by the City for stormwater treatment. GAI will be happy to work with the City to aid in selection of a suitable site for stormwater treatment.

End of Report

# City of DeBary, Florida

## CALENDAR OF EVENTS

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► As of Saturday, December 12<sup>th</sup>, the burn ban in the City is repealed.

- Dec 12 Saturday**                      *“The Nutcracker Ballet”*  
7 PM                                      Gateway Center for the Arts, 880 N. Highway 17/92 (668-5553)
- Dec 13 Sunday**                      DeBary Christmas Parade (668-2040)  
3 PM                                      Begins at Spring Vista - north along South 17/92 – to Poinsettia Drive
- Dec 14 Monday**                      Seniors Ice Cream Social – free event by DeBary Parks & Rec. Dept.  
Noon to 3 PM                      Florence K. Little Town Hall, 12 Colomba Road (668-2040)
- Dec 16 Wednesday**                      City Council Meeting  
7 – 11 PM                              16 Colomba Road
- Dec 17 Thursday**                      Orlandia Heights Board of Directors Meeting  
7 PM                                      16 Colomba Road
- Dec 18 Friday**                      “The Wonderful Sounds of Christmas” Gateway Orchestra (668-8106)  
8 PM                                      Gateway Center for the Arts
- Dec 19 Saturday**                      Holiday for the Arts in DeBary  
6 to 9 PM                              300 Plantation Club Drive (668-1705)  
Public is invited: arts/crafts for kids – entertainment for kids – Buffet, etc.
- Dec 21 Monday**                      Development Review Committee Meeting  
9 – 10 AM                              16 Colomba Road
- Dec 24/25 Thursday/Friday** City Offices closed in observance of Christmas Eve and Day

### 2010

- Jan 1 Friday**                      City offices closed in observance of New Year’s Day
- January 1 – 31**                      Knights of Columbus Citrus Share Program  
To schedule a citrus pick or to get more information, please contact:  
Tom Pawlicki at (386) 668-5448.
- Jan 5 Tuesday**                      Development Review Committee Meeting  
9 – 10 AM                              16 Colomba Road
- Jan 6 Wednesday**                      City Council Meeting  
7 – 11 PM                              16 Colomba Road
- Jan 9 Saturday**                      Book Sale – DeBary Public Library Association, Inc.  
9:30 AM to 3 PM                      DeBary Public Library – 200 N. Highway 17/92 In Auditorium