

To: Mayor and City Council
From: Cassandra Blissett, Interim City Manager
Date: November 13, 2009
Subject: DeBary City Manager's Weekly Report

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1. Planning and Zoning Holiday Schedule

Please note the following changes from the regular Planning and Zoning office hours of Tuesdays & Thursdays 8:30 – 12:00 to be:

DAY	DATE	Hours Open
Monday	November 23rd	8:30 a.m. to 12:00
Tuesday	November 24th	8:30 a.m. to 12:00
Thursday	November 26th	CLOSED FOR THANKSGIVING

2. Activities in DeBary

Saturday, November 14 8 AM to 2 PM	Annual Rummage Sale DeBary Civic Center, 38 S. Shell Road
Saturday, November 14 9 AM to 3 PM	Book Sale by DeBary Public Library Assoc., Inc. Library Auditorium, 200 N. Highway 17/92
Saturday, November 14 10 AM	1st Annual Dash for Dogs Gemini Springs Park, 37 Dirksen Drive
Sunday, November 15 7:30 AM to 11:30 AM	DeBary Volunteer Firemen's Pancake Breakfast Florence K. Little Town Hall, 12 Colomba Road

For a complete list of activities, please see the Activities Calendar and the Parks Event Calendar on the City's web site: debary.org

3. Safety Coordinator

A presentation was given to the HAM radio operators at their weekly meeting. The presentation was from a member of the Seminole County HAM radio club on Neighborhood Hamwatch. The purpose of the program is to serve the communication needs of their friends and neighbors in times of emergency.

Safety Coordinator Alan Williamson attended the West Volusia Community traffic Safety Team meeting. A discussion was held on sidewalk safety and repairs as well as identified traffic hazards.

Alan met with a representative from Florida Department of Emergency Management and worked on the outstanding/denied worksheets from Tropical Storm Fay. A few project worksheets have been denied funding, and Alan is working on getting the worksheets re-evaluated.

Alan has been working with two lending companies on the financing of a new fire Tender. Alan is working diligently to meet deadlines and provide the best proposal available.

4. Parks and Recreation Department

The 2009 Christmas Lighting Display Contest will be held from December 1, 2009 - December 10, 2009. Entry forms must be received no later than November 27, 2009. Entry forms are now available at City Hall! For further information, please contact the Parks and Recreation Department at 386-668-2040.

Final preparations are being made involving all aspects on the 2009 Christmas Parade. The City of DeBary would like to thank our committee chairpersons for accepting the invitation to judge the parade this year. The 2009 Christmas Parade will be held on December 13, 2009. This year's theme is "Christmas Memories". Entry forms are available at City Hall! The deadline to turn in entry forms for the parade is December 1, 2009. For further information, please contact the Parks & Recreation Department at 386-668-2040.

Both the 2009 Soccer Clinic and Soccer League continued play at the Rob Sullivan Community Park this past week. There are over 200 participants combined for both DeBary soccer programs this year. A big thank you goes out to the nearly 30 volunteer coaches and instructors for both programs!

The 50+ Crowd was held at the Florence K. Little Town Hall located at 12 Colomba Road on November 9, 2009. This program meets from 12-3pm every Monday. Adults over the age of 50 are welcome. Attendees have the opportunity to play free games while enjoying free food and meeting new friends. For further information, contact Parks and Recreation at 386-668-2040.

Volunteers and staff members for the 50+ Crowd gathering continued to seek door prize sponsors for the 2009 Ice Cream Social. This special event will be held on December 14, 2009 from 12-3pm. This program is run in conjunction with the 50+ Crowd. The 2009 Ice Cream Social will be co-sponsored by Preferred Health Care, Personal Health Care at Home, operated in DeBary. If you are interested in attending or giving a gift certificate to this annual event, please contact Recreation Coordinator Michelle Leach at 386-668-2040 ext. 322.

Planning continued for the start of two new programs this week. The City of DeBary is partnering with Premier Martial Arts to bring Youth Karate Classes for Beginners and Adult Self Defense Classes to the citizens of DeBary. Both classes will be held on Thursday evenings at the Florence K. Little Town Hall from January 7, 2010-February 11, 2010 (6 weeks). Youth Karate is geared toward boys & girls ages 7-12 from 6:00-6:30pm. Adult Self Defense will be held from 6:45pm-7:15pm. Registration will begin December 14, 2009 at City Hall. Further information will be made available next week!

Registration for the 2010 Youth Outdoor Basketball League will start December 7, 2009 and end December 18, 2009 at City Hall. This program is geared toward boys & girls ages 10-14. All games and practices are held at the Bill Keller Park. Cost of the program is \$40 per person. For further information, please contact the Parks and Recreation Department at 386-668-2040.

The City of DeBary Parks and Recreation Department will be offering a new program for adults over the age of 30. Movies in the Morning will be starting on December 30, 2009 at the Florence K. Little Town Hall from 9am-12pm. One movie from the 1950s-1980s will be played each month. Refreshments and bagels will be made available to those attending the program. No registration is needed! This program is free to attend! For further information or movie titles, please contact the Parks and Recreation Department at 386-668-2040.

Recreation Coordinator Michelle Leach attended the SAC meeting at the DeBary Elementary School on Thursday, November 12, 2009. Topics of discussion included FCAT testing techniques, PTA events, community activities and issues facing DeBary students.

5. Drainage Improvement Projects

Design Projects:

Community Drive

The construction plans are complete and ready to be delivered to the City for advertisement and letting. The City has authorized GAI to proceed with advertisement of the plans.

Hollow Pine

Prior to formulating a response to the District for the RAI received for the March 10 application submittal, GAI is waiting for the permit modification to the West Side Emergency Flood Management System (WSEFMS) submitted by PEC to be approved by the St Johns District. Per PEC, a RAI was received for the permit modification and it is expected to take approximately another 30-45 days prior to response. Again, once the approval to the permit modification to the WSEFMS is obtained, GAI will then re-submit to the district for the Hollow Pine permit.

Pine Valley Court

An RAI was issued by the District, primarily over concerns with connection to the WSEFMS, September 8, 2009. Prior to formulating a response to the District for the RAI received, GAI is waiting for the permit modification to the West Side Emergency Flood Management System (WSEFMS) submitted by PEC to be approved by the St Johns District.

Regarding the required mitigation for satisfying the St Johns District, the mitigation bank item for this project is on the November 18, 2009 City Council Agenda, scheduled for approval under the consent agenda.

Crystal Pine Drive (Unnamed Lake #4)

Design of this project cannot move forward until a suitable property can be obtained by the City for stormwater treatment. GAI will be happy to work with the City to aid in selection of a suitable site for stormwater treatment.

Construction Updates:

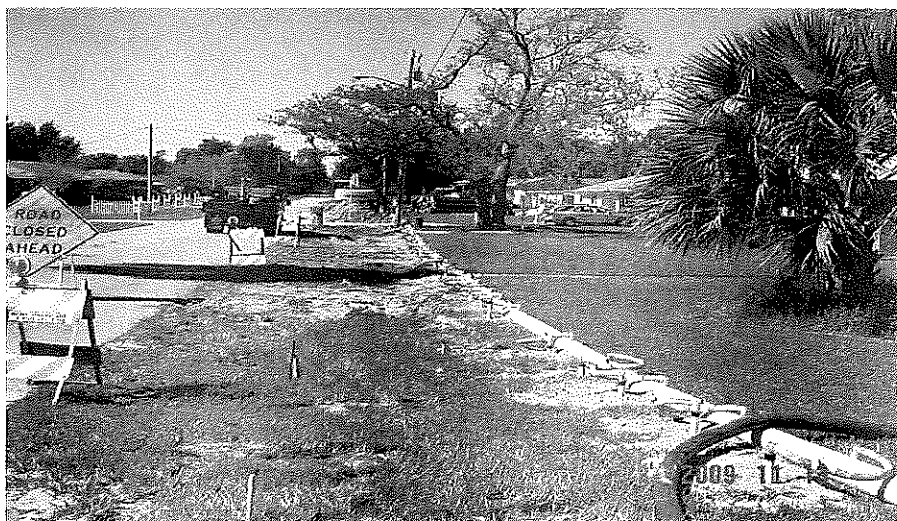
Stormwater Capital Improvement Program - Weekly Project Report – 11-09-09 to 11-13-09

Soft Shadow Lane Stormwater Capital Improvement Project #6

CWB Contractors, Inc. completed installation of the underground stormwater piping and manholes within the drainage easement on the Glen Abbey Golf Course. Work is in progress on modifications to (Pond 3) near the intersection of South Pine Meadow Drive and Glen Abbey Lane. GAI is continuing to inspect the work in progress and to coordinate the restoration of the golf course with the golf course management. Disturbed areas on the golf course should be re-sodded next week with 419 Bermuda grass as required by the Owner. The Contractor is continuing to excavate to enlarge the existing retention pond on North Pine Meadow Drive (Pond 2). The contractor is expected to begin work on the roadways near the intersection of South Pine Meadow Drive and Glen Abbey Lane next week. Residents and motorists are cautioned to expect construction operations in the area.

Monroe Avenue, Catalina Drive and Pond OS Stormwater Capital Improvement Project #14 and #18

The Contractor, Briar Team is continuing to install drainage structures and piping along Catalina Drive near Shell Road. De-watering is in progress due to groundwater present in the excavations. The site of the retention pond for Catalina Drive is currently in use as a storage facility for construction materials and equipment. The picture below shows the work area on Catalina Drive west of Shell Road.



Matanzas Road Capital Improvement Drainage Project #8

The Contractor Wal-Rose, Inc. (WRI) installed the permanent fencing around the pond near the intersection of Matanzas Road and Lucerne Drive. Installation of the fencing should be completed by Friday. All work on the project is near completion. Final inspection is scheduled for Monday 11/16/09 at 1:30 PM.

City of DeBary - West Side Emergency Flood Management System

The Briar Team is proceeding with installation of Phase IV of the force main piping along Donald E. Smith Blvd. The work area is behind the landscape buffer and the contractor is making very good progress in this unobstructed area. Installation of the thirty-six (36) inch diameter ductile iron pipe force main along Donald E. Smith Boulevard is about 70% complete.

GAI received revised plans for Phase VI of the project this week from PEC. Phase VI of the project will connect Lake Susan to the West Side Emergency Flood Management System near the entrance pond at the DeBary Golf and Country Club. From this pond, pumps will eventually remove excess stormwater and send it to the borrow pit near Konomac Lake via piping. Revision of the plans was requested by the Florida Department of Transportation to minimize affects to existing stormwater facilities on Highway 17/92. GAI will provide constructability comments for Phase VI to PEC prior submitting the plans to the Briar Team.

End of Report

City of DeBary, Florida
CALENDAR OF EVENTS

Ongoing till Dec 18	Annual Toy Drive begins Drop off at Florence K. Little Town Hall 9 – 5 PM Weekdays
Ongoing till Dec 1	Registration for December 13th DeBary Christmas Parade Entry forms at DeBary City Hall 8:30 AM to 5 PM Weekdays
Ongoing till Nov 27	Registration for Christmas Lighting Display Contest Entry forms at DeBary City Hall 8:30 AM to 5 PM Weekdays
Nov 14 Saturday 8 AM to 2 PM	Annual Rummage Sale DeBary Civic Center, 38 S. Shell Road
Nov 14 Saturday 9 - 3 PM	Book Sale at DeBary Public Library – in auditorium 200 N. Highway 17/92
Nov 14 Saturday 10 AM - Registration	1st Annual Dash for Dogs – a benefit for Pet Rescue by Judy Gemini Springs Park, 37 Dirksen Dr. Advance registration (386) 801-4941
Nov 15 Sunday 7:30 to 11:30 AM	DeBary Volunteer Firemen’s Pancake Breakfast Florence K. Little Town Hall 12 Colomba Road
Nov 17 Tuesday 6:30 – 8 PM	Public Safety Advisory Committee Meeting 16 Colomba Road
Nov 18 Wednesday 7 – 11 PM	City Council Meeting 16 Colomba Road
Nov 19 Thursday 7 PM	Orlandia Heights Board of Directors Meeting 16 Colomba Road
Nov 21 Saturday 3 to 7:30 PM	Fall Festival and Movie Night “Ice Age” Dawn on the Dinosaurs Hosted by the Community United Methodist Church Festival at Church property at West Highbanks and Ft. Florida Rd.
Nov 23 Monday 6:30 PM	County Council - Phase II Final KMK Report - Economic Development Delivery System Public Forum The Stetson Room, Carlton Union Bldg., Stetson University The public is invited.
Nov 27 Friday Entry forms at City Hall	Last day to enter Christmas Lighting Display Contest Fax forms to (386) 668-9743 or mail to City Hall, 16 Colomba Road.
Nov 26-27	Office closed in observance of Thanksgiving Day
Dec 1 Tuesday 9 – 10 AM	Development Review Committee Meeting 16 Colomba Road