

To: Mayor and City Council
From: Anthony Gonzalez, Acting City Manager
Date: July 10, 2009
Subject: DeBary City Manager's Weekly Report

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1. Disaster Preparedness Guide

The Guide lists, in detail, steps you can take Before a disaster, During a disaster, and After a disaster. The Guide addresses hurricanes, tornadoes, wildfires and flooding. You may download a copy of the Guide from the scrolling box on the City's website, debary.org.

2. Activities in DeBary

**Saturday, July 11
9 to 3 PM**

**Book Sale
DeBary Public Library – in auditorium**

3. Safety Coordinator

At the weekly HAM radio operators' meeting, a discussion was held on traffic safety and traffic safety devises. As of July 1st, by an act of the Florida legislature, motorists can now be stopped by any law enforcement official if the motorist is not wearing a seat belt.

Safety Coordinator Alan Williamson attended the LMS Volusia Prepares meeting. The meeting is a required 5-year update of the LMS plan. Updates, that are being worked on throughout the County and all municipalities, are hazard identification updates, hazard mitigation initiative updates, risk assessments, capability assessments, by-laws and operating procedures.

Alan has been working on the quarterly report for the CERT and Citizen Corp grant. Quarterly reporting on grant fund expenditures and training are required by the Florida State Department of Emergency Management.

4. Parks and Recreation Department

The 50+ Crowd meets every Monday from Noon to 3 PM at the DeBary Civic Center. Adults over the age of 50 are welcome. Attendees have the opportunity to play free games while enjoying free food and meeting new friends. For further information, contact Parks and Recreation at 386-668-2040. 15 to 7

The **2009 Summer Day Camp** continued with week #4 ("Pirates Week") at the Florence K. Little Town Hall. We had 82 registered campers (maximum) for this favorite, themed week. The camp included Pirate-themed activities such as the annual Pirate Treasure Hunt, Pirate Fort Construction, Pirate crafts and, of course, a kid favorite PIRATE DODGEBALL!

The Summer Movie Program will be held at Florence K. Little Town Hall from August 10-21.

The cost for the Summer Day Camp and Summer Movie Program is \$60 per week. Each program is geared toward children entering 1st - entering 5th grade and is held Monday-Friday from 7:30 am - 5:30 pm at the Florence K. Little Town Hall. Registration for both programs is held at this site and is ongoing on Mondays and Fridays ONLY!

Planning has begun for the **2009 Seniors Trip to St. Augustine**. This program is open to adults over 50 years old. The trip is tentatively scheduled for September. Further details will be made available at a later date.

Planning has begun for the **2009 Youth Fall Soccer League**. Registration will be held at the end of September with practice beginning in October 2009. This program is designed for boys & girls ages 6-12 only! Further details will be made available at a later date.

Planning has begun for the **2009 Youth Fall Soccer Clinic**. Registration will be held in the middle of October 2009 with the clinic planned to start at the end of the month. This program is geared toward boys & girls ages 3-5 only! Further details will be made available at a later date.

8. Drainage Improvement Projects

Design Projects:

Monroe/Catalina/Pond OS Project

The bid plans have been provided to the City, Bid No. 05-09, and were advertised on May 26. Bids were opened July 9. GAI is in the process of evaluating for recommendation.

Community Drive

Permit modification has been approved in a letter from SJRWMD dated March 11, 2009. The construction plans are complete and ready to be delivered to the City for advertisement and letting.

Hollow Pine

The St. Johns River Water Management District ERP application package was submitted to the City on March 10, 2009. GAI has received a Request for Additional Information (RAI) and is in the process of preparing a response.

In formulating a response to one of the comments, we contacted PEC for information about the West Side Emergency project. The outcome of those discussions is several different possibilities for moving forward with the design of the project. GAI met with Anthony Gonzalez and David Hamstra to discuss the various options. Mr. Hamstra is scheduling a meeting with the SJRWMD to discuss the disposition of the West Side emergency system permit and subsequent modification and its impact on the Hollow Pine system. A decision on the ultimate course of action for Hollow Pine will be made following that meeting.

Pine Valley Court

The St. Johns River Water Management District ERP response package was submitted to the District and the City on March 26, 2009. GAI has received a Request for Additional Information (RAI) and is in the process of preparing a response.

Environmental concerns from the District in the last RAI are being addressed in cooperation with Lotspiech & Associates. GAI's response to the RAI will be resubmitted upon resolution of these

concerns. The City has agreed to purchase mitigation credits to offset the wetland impacts. We have received a reservation letter from the mitigation bank.

Another issue involves the drainage connection to the FDOT system at US 17/92. We contacted PEC, who is in the process of securing an FDOT permit for several areas along US 17/92, Pine Valley Court being one of them. An application has been submitted to FDOT by PEC for permit.

Crystal Pine Drive (Unnamed Lake #4)

The possibility of locating a treatment pond along Spruce Lane between Community Drive and Park Lane has been discussed. The potential property is not recorded on the plat; therefore, ownership is unknown at this point.

GAI understands that the City Attorney is looking into potential properties that may be suitable to constructing adequate stormwater treatment facilities. Once a suitable site has been identified and acquired, GAI is prepared to begin finalizing design for permitting.

Construction Updates:

Stormwater Capital Improvement Program - Weekly Project Report 06-29-09 to 07-10-09

Valencia/Plumosa Capital Improvement Drainage Project #17

The Contractor installed a section of underdrain on Plumosa Road near Floridana Road last week. After dewatering a portion of Valencia Road, the contractor has been installing storm pipe and structures along Valencia Road. According to the Contractor's schedule, all underground installation will be complete within the next two (2) weeks followed by restoration of the right-of-way. The Contractor will be working along Plumosa road once again next week following the completion of work along Valencia Road.



Matanzas Road Capital Improvement Drainage Project #8

The Contractor has completed all storm structure and pipe installation along Coronado Road. Throughout the week, the Contractor has focused on the installation of the pipes which cross Coronado Road. Currently, the Contractor is in the process of installing storm pipe and structures along Matanzas Road in the vicinity of Coronado Road. According to the Contractor, a portion of Eldorado Drive and Matanzas Road will be paved near the end of next week.



Bougainvillea Drive and Marsella Road Capital Improvement Drainage Projects, #10, #22, Jasmine Drive Drainage Improvements, Bougainvillea Dr. Utility Installation, Jasmine Drive Utility Installation.

The majority of the construction activities are complete. The Contractor has met with the City to discuss the necessary actions to complete the project. The Contractor will be addressing the punch list items next week.

USDA -NRCS – Emergency Watershed Protection Program - Glen Abbey Club/Unnamed Lake #2 and DeBary Villas/Saxon Woods Pond Emergency Repairs

The Contractor, Masci, has addressed the minor outstanding construction issues identified during the final inspection. The Contractor has removed all construction materials from the sites. As requested, DeBary Villas management has placed locks on the recently installed storm inlets grates. Certification of the project is underway as required by the U.S. Department of Agriculture for reimbursement of costs.

Magnolia/Aster/Dahlia Capital Improvement Drainage Project #12

The Contractor has removed the concrete and asphalt which was located along Aster Drive as requested by the City. The Contractor has completed the installation of storm pipe and structures along Shell Road. This included the installation of pipe across Shell Road. The Contractor successfully detoured traffic around this construction on Tuesday, July 7th and completed the installation to include repaving the roadway. The contractor has also installed a portion of sidewalk

on Azalea Drive and formed the sidewalk on Shell Road. Next week, the Contractor will be installing the remaining pipe along Azalea Drive.



Monroe Avenue, Catalina Drive, and Pond OS - Stormwater Capital Improvement Project – Project #14 and 18

Bids were received by the City on July 9, 2009. Bids are under review for compliance with the Instructions to Bidders.

Soft Shadow Lane - Stormwater Capital Improvement Project – Project #6

Bids have been reviewed for accuracy and reference checks are in progress for the lowest bidder, CWB Contractors, Inc. The project has been placed on the agenda for City Council consideration at the regular council meeting on July 15, 2009.