

To: Mayor and City Council
From: Maryann Courson, City Manager
Date: October 3, 2008
Subject: City Manager's Weekly Report

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1. Damages from Tropical Storm Fay

At the October 1, 2008 City Council Regular Meeting, the City Council waived building permit fees for properties damaged by Tropical Storm Fay.

2. Evaluation and Appraisal Report

The Department of Community Affairs has informed the City that the Department has completed its review of the adopted Evaluation and Appraisal Report (EAR) for the City and has determined that the EAR is sufficient, as defined in Subsection 163.3191(6), Florida Statutes. The City may proceed with the adoption of plan amendments in addition to EAR-based amendments.

3. Activities in DeBary

**October 6 through 17
Gateway Parks Office**

**Registration for Soccer Clinic
For ages 4 - 6**

4. Pickup of Illegal Signs

Attached is a spreadsheet detailing pickup of illegal signs from the City's rights-of-way through September 2008.

5. Safety Coordinator

HAM radio operators met and discussed Tropical Storm Fay. A discussion followed on the needs and requirements for HAM radio operators to provide support during disasters.

Safety Coordinator Alan Williamson received notification that he has been appointed one of the Central Florida Directors for Florida Municipal Association for Safety and Health.

This month's Neighborhood Watch meeting was attended by 13 residents. The presentation "Are You Aware of Your Surrounding Environment" was given by Lt. Williams of the Volusia County Sheriff's Office. The topic of discussion dealt with current law enforcement news stories and the cause and affect on society. Each concept/incident that is in play in a particular situation has a transient affective meaning in addition to an associated sentiment. The transient corresponds to an impression created by the recent events which may or may not be translated by the news media.

This month's CERT refresher class was attended by 13 current CERT members. The class discussion was on Burn Care and included the signs and symptoms of thermal burns, chemical burns, and electrical burns. Also discussed were scene safety, responder safety, and the care and treatment of burn victims.

6. Parks and Recreation Department

Recreation Coordinator Michelle Leach met with Linda Weiler from the DeBary Art League and Captain Osowski on Tuesday, September 30, 2008 to discuss safety concerns for the Haunted Hike. The event will be held on October 25, 2008 at Gateway Park from 6-10 pm. Any questions, please contact the DeBary Art League at 386-668-5553.

Entry forms are now available to enter the Christmas Parade at DeBary City Hall and the Parks and Recreation office. The Parade will be held on December 14, 2008 at 3 pm. The theme this year is "Christmas in Toyland." There is no fee to enter the Parade.

Recreation Coordinator Michelle Leach met with referees and coaches on Thursday, October 2, 2008 for the Youth Fall Soccer League. Coaches received rosters, schedules, rules and equipment. Practices will begin Monday, October 6, 2008 at the Rob Sullivan Community Park.

Registration for the Soccer Clinic will begin on October 6, 2008 and end October 17, 2008. This program is geared toward 4-6 year olds with its primary focus being development of soccer skills. Cost is \$20 per child. Birth certificates are required to verify age at registration. Please contact the Parks and Recreation Department at (386) 456-5150 for further information.

The Annual Ice Cream Social will be held on November 10, 2008 from 12-3 pm at the DeBary Civic Center. Adults 50 years old and over are welcome to join us for an afternoon of free games, fun and food. This event will be sponsored by Florida Hospital *Fish Memorial*. Representatives will be present to make a 30-minute presentation in the beginning of the event.

The 50+ Crowd meets every Monday from 12-3 pm at the DeBary Civic Center. No registration is needed. Just show up at the Civic Center next Monday for an afternoon of free snacks and fun games. For further information, please contact the Parks and Recreation Department at (386) 456-5150.

Recreation Coordinator Michelle Leach attended the DAC (District Advisory Committee) meeting on Wednesday, October 1, 2008. Ms. Leach was asked to represent the Deltona Middle School by members of the SAC (School Advisory Committee).

Recreation Coordinator Michelle Leach attended the VIPS meeting held at Town Hall on Friday, October 3, 2008. Special event needs for volunteer help were discussed.

7. Drainage Improvement Projects

Design Projects:

Valencia/Plumosa Drainage Project, Monroe/Catalina/Pond OS and Matanzas Road Drainage Improvements: These projects are at St. Johns River Water Management District for permitting and are currently under review. We have not received any comments of them as of this date.

The water management has 30 days from submittal date to request additional information or issue a permit.

Pine Valley Court: The SJRWMD Request for Additional Information is on hold until we determine how we want to proceed with this project.

Construction Updates:

Bougainvillea Drive and Marsella Road Capital Improvement Drainage Projects, #10, #22, Jasmine Drive Drainage Improvements, Bougainvillea Dr. Utility Installation, Jasmine Drive Utility Installation.

No work was in progress due to high groundwater present within the work area. The Contractor is expected to resume construction in early November.

Riviera Drive Capital Improvement Drainage Project – CIP Project #4

TV inspection of the new storm sewer system is scheduled for next week and will require a temporary suspension of pumping that is lowering the water level in Woodbound Lake. The inspection should take less than one day and pumping can resume thereafter.

Magnolia/Aster/Dahlia Capital Improvement Drainage Project #12

The mandatory pre-bid meeting was held on Tuesday September 30, 2008 at 2:00 PM. Fifteen (15) potential bidders were present at the meeting.

Addendum No. 1 was issued to all potential bidders at the mandatory pre-bid meeting. Addendum No. 1 included additional stormwater improvements for the intersection of Bougainvillea Drive and Jasmine Drive.

This separate project is known as the Bougainvillea Drive/Jasmine Drive Outfall Pipe Improvements. An existing outfall pipe within the stormwater easement between 33 Bougainvillea Drive and 35 Bougainvillea Drive has collapsed and must be replaced to prevent further subsidence. The project duration was changed from 90 days to 120 days as the result of the increased scope of the project.

Utility coordination is in progress with Progress Energy to relocate an existing power pole that is in the path of the new outfall pipe.

Bids will be received on Friday October 10, 2008 at 2:00 PM. Construction is expected to begin in November 2008.

Gene Leighton
Signs

	2004	2005	2006	2007	2008
	# of Signs	# of Signs	# of Signs	# of Signs	# of Signs
January		585	350	410	321
February		417	354	289	230
March		405	412	335	412
April		520	442	277	332
May		498	375	238	262
June		345	486	395	369
July		280	370	273	281
August		328	262	264	295
September		303	328	320	334
October	560	287	380	276	
November	423	247	372	279	
December	520	241	234	190	
	1,503	4,456	4,365	3,546	2,836

City of DeBary, Florida

CALENDAR OF EVENTS

Oct 8 Wednesday 3 PM	MPO Bicycle and Pedestrian Advisory Committee Meeting 2570 W. International Speedway Blvd. Suite 120 DAB
Oct 8 Wednesday 6 – 8 PM	Code Enforcement Board Meeting Florence K. Little Town Hall
Oct 14 Tuesday 9 AM	Development Review Committee Meeting Florence K. Little Town Hall
Oct 15 Wednesday 7 – 11 PM	City Council Meeting Florence K. Little Town Hall
Oct 20 Monday thru Saturday, Nov 1	Early Voting Dates for General Election Deltona Municipal Complex, 2345 Providence Blvd. Supervisor of Elections Office, 125 West New York Ave., DeLand Take Photo & Signature ID
Oct 21 Tuesday 6:30 – 8 PM	Public Safety Advisory Committee Meeting Florence K. Little Town Hall
Oct 22 Wednesday 7 – 9 PM	Economic Development Advisory Committee Meeting Florence K. Little Town Hall
Oct 23 Thursday 7 – 9 PM	Orlandia Heights Meeting Florence K. Little Town Hall
Oct 28 Tuesday 9 AM	Development Review Committee Meeting Florence K. Little Town Hall
Nov 4 Tuesday 7 AM to 7 PM	GENERAL ELECTION
Nov 5 Wednesday 7 – 10 PM	City Council Meeting Florence K. Little Town Hall
Nov 11 Tuesday 9 AM	Development Review Committee Meeting Florence K. Little Town Hall
Nov 11 Tuesday 5:30 PM	Streetscape Advisory Committee Meeting Florence K. Little Town Hall
Nov 12 Wednesday 6 PM	Code Enforcement Board Meeting Florence K. Little Town Hall