

To: Mayor and City Council  
From: Maryann Courson, City Manager  
Date: April 4, 2008  
Subject: City Manager's Weekly Report

### **1. Commuter Rail Planning Workshop**

Assistant City Manager Anthony Gonzalez attended the April 2<sup>nd</sup> Commuter Rail project meeting. Discussion items included updates on the following items: CSX transportation contracts, Amtrak contracts, Rights-of-Way acquisitions, Station design and location, schedule for upcoming public meetings. Environmental Assessment for the DeBary Station is under way; one section of approximately 200 miles to be analyzed. Station design meetings are continuing with the 17 jurisdictions. The next public meeting in DeBary is scheduled for May 21<sup>st</sup>.

### **2. New City Hall**

I have formed a discussion panel consisting of Jay Weisbrod (Shoemaker Construction), John Wanamaker (Coldwell Banker Commercial AI Group), Assistant City Manager Anthony Gonzalez, DeBary Building Official Jim Stroup, and DeBary Finance Administrator James Seelbinder. We met on April 3<sup>rd</sup> and discussed the diminution of costs relating to the construction of the new city hall.

### **3. Commuter Rail Reception**

Assistant City Manager Anthony Gonzalez and I will be attending the April 4<sup>th</sup> Florida Department of Transportation Reception for Federal Transit Administrator James Simpson held in Winter Park. Local government officials will brief the Administrator about each of the 17 station stops planned for the Central Florida commuter Rail project.

### **4. Activities in DeBary**

April 5 2 – 3:30 PM  
Flag Football Awards Ceremony Florence K. Little Town Hall

### **5. Call for Volunteer for Shelter Exercise**

A shelter exercise is scheduled for Saturday, April 19<sup>th</sup> at Palm Terrace in Daytona Beach and New Smyrna Beach High School. Volunteers are urgently needed to serve as evacuees to emergency public shelters. No formal training is necessary to participate so if you have neighbors, friends, family, any one you think might like to be involved, please pass this message on! People will be assigned to a shelter based on the needs of the exercise. It is possible they may be assigned to the one furthest from their home because that is where we need them but we'll make every effort for that not to happen. Please consider this excellent opportunity to volunteer, and to have lots of free training and a FREE LUNCH. This is important.

Interested people or groups should contact Connie Vanbrocklin with Citizens Corps (United Way), who is coordinating the volunteers. Connie can be reached at [cvanbrocklin@unitedwayvfc.org](mailto:cvanbrocklin@unitedwayvfc.org) or 386.253.0563. Volunteer to participate and support our emergency responder community.

## **6. Safety Coordinator**

Safety Coordinator Alan Williamson has been attending the National Hurricane Conference in Orlando this week. He attended a two-day training course on the management and operation of emergency operations centers. Alan also attended seminars on Evacuation, Public Awareness, Mitigation, and Recovery.

The monthly presentation on Gang Activity was attended by 35 residents. A wealth of information was provided about gang motives, initiations, graffiti, and overall activities.

Alan coordinated over 25 volunteers for the Volusia County Hospital Intake exercise held on April 2<sup>nd</sup>. Alan was in charge of the west-side hospitals.

## **7. Pickup of Illegal Signs**

Attached is a spreadsheet detailing pickup of illegal signs from the City's rights-of-way.

## **8. Parks and Recreation Department**

Recreation Coordinator Michelle Leach met with volunteers from the 50+ Crowd on Monday, March 31, 2008 to discuss concerns and possible improvements to the program.

Registration for the Youth Spring Soccer League concludes on Friday, April 4, 2008 at 5:30pm. A coaches meeting will be held on April 9, 2008 at 6pm to discuss the rules and structure of the league.

The second session of the Dog Obedience Classes continues on Thursdays at the Rob Sullivan Community Park.

Saturday, April 5, 2008 will mark the conclusion of the 2008 Flag Football League. This season we had 93 participants learning the basic skills of football. The Awards Ceremony will take place on Saturday at 2 pm in Town Hall. All children will receive a participant certificate, one team will receive the sportsmanship award and one player from each team will receive the Most Improved Player. Thank you to all the coaches for volunteering their time and knowledge!

The Wednesday Walker program is still accepting registrations. The cost is only \$20 per year which includes a program T-shirt and achievement pins. Next week we will be walking the neighborhoods of the DeBary Golf & Country Club. All adults welcome!

The 50+ Crowd meets every Monday from 12-3 pm at the DeBary Civic Center. Seniors enjoy free food, free games and free fun for the afternoon. No registration necessary, just show up at the DeBary Civic Center next Monday at 12 pm for some free fun and games.

## 9. Drainage Improvement Projects

### Riviera Drive Capital Improvement Drainage Project – CIP Project #4

Progressive Contractors Inc.(PCI) continued construction of the new stormwater facilities on Colomba Road. Work in progress consisted of excavation, installing underground piping, and inlets. Work in progress required daytime closures of Colomba Road between Deleon Road and Highland Avenue. The pictures below illustrate the work in progress on Colomba Road.

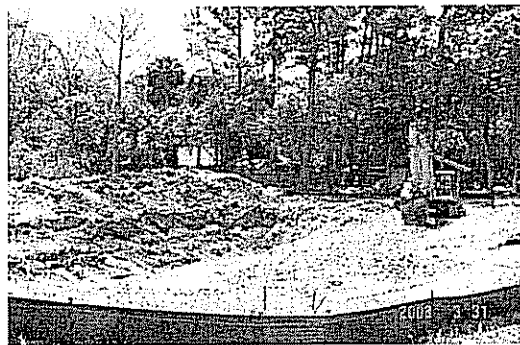


Underground work on Colomba Road is near completion and restoration work is scheduled to begin next week. On Monday April 7, 2008 the section of Colomba Road from Deleon Road to Highland Avenue will be closed to all traffic for one day. The road closure is needed to allow workers to restore the pavement with reinforced concrete. Colomba Road will reopen on Tuesday April 8, 2008. The project is ahead of schedule and within budget with approximately 60 percent of the work complete and 50 percent of the contract time has elapsed.

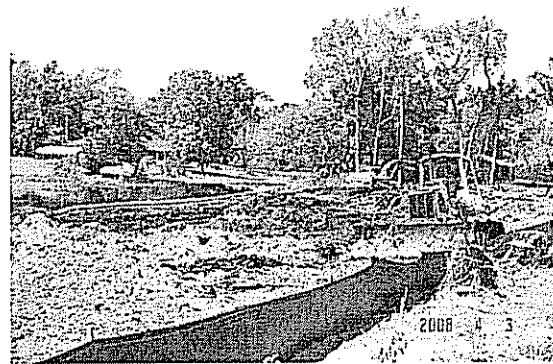
### DeBary Drive Capital Improvement Drainage - CIP Project #3

Wal-Rose, Inc. has made very good progress in the first two weeks of the project. Pond A at the corner of Sepp Road and DeBary Drive has been cleared and embankment construction has begun for the east side of the pond. During clearing of the pond a specimen cypress tree was found to be within the limits of the work and the pond embankment has been modified to allow the tree to remain undisturbed.

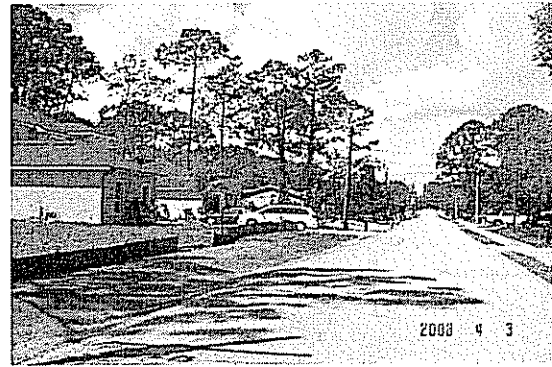
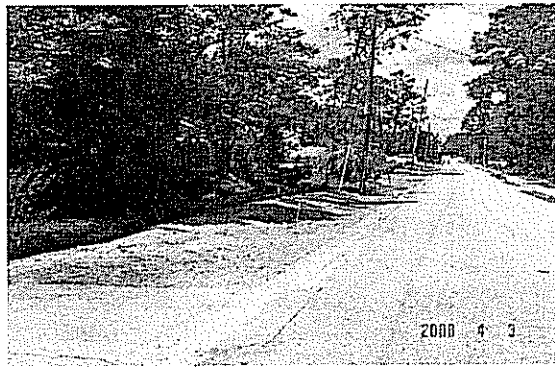
The cypress tree is shown in the center of the picture near the corner of the pond embankment.



The picture above shows excavation of Pond A and embankment construction in progress. The contractor also began clearing for construction of Pond B at the corner of DeBary Drive and Swift Road as shown in the two pictures below.



Work also began to excavate and grade new drainage swales along the southern edge of DeBary Drive. Swales are constructed to direct runoff from the pavement to the new inlets. The pictures two below show completed excavation and grading on DeBary Drive.



On Monday April 7, 2008 the section of DeBary Drive from Sepp Road to Palm Road will be closed for a period not to exceed 60 days. Local residents, emergency vehicles, mail service, garbage pick-up and essential services will have access at all times, however, through traffic will be detoured to Sunrise Boulevard just one block away. The road closing will provide a safe area for work to progress quickly.

#### **Bougainvillea Drive Capital Improvement Drainage Project – CIP #10**

The City of DeBary received the St. Johns River Water Management District permit for the Bougainvillea Drive project this week. Completion of the contract documents and bid packages is in progress and advertisement for contractor's bids is expected soon.

Gene Leighton  
Signs

	2004	2005	2006	2007	2008
	# of Signs	# of Signs	# of Signs	# of Signs	# of Signs
January		585	350	410	321
February		417	354	289	230
March		405	412	335	412
April		520	442	277	
May		498	375	238	
June		345	486	395	
July		280	370	273	
August		328	262	264	
September		303	328	320	
October	560	287	380	276	
November	423	247	372	279	
December	520	241	234	190	
	<b>1,503</b>	<b>4,456</b>	<b>4,365</b>	<b>3,546</b>	<b>963</b>

# City of DeBary, Florida

## CALENDAR OF EVENTS

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<b>Apl 5 Saturday</b> <b>2 – 3:30 PM</b>	<b>Flag Football Awards Ceremony</b> <b>Florence K. Little Town Hall</b>
<b>Apl 8 Tuesday</b> <b>9 AM</b>	<b>Development Review Committee Meeting</b> <b>Florence K. Little Town Hall</b>
<b>Apl 8 Tuesday</b> <b>5:30 – 7 PM</b>	<b>Streetscape Advisory Committee Meeting</b> <b>Florence K. Little Town Hall</b>
<b>Apl 9 Wednesday</b> <b>3 PM</b>	<b>MPO Bicycle and Pedestrian Advisory Committee Meeting</b> <b>2570 W. International Speedway Blvd. Suite 120 DAB</b>
<b>Apl 9 Wednesday</b> <b>6 PM - 8 PM</b>	<b>Code Enforcement Board Meeting</b> <b>Florence K. Little Town Hall</b>
<b>Apl 12 Saturday</b> <b>8 AM to 2:30 PM</b>	<b>Spring Trash and Treasure Sale – DeBary Art League fundraiser</b> <b>Go to the Lot next to Stavros</b>
<b>Apl 12 Saturday</b> <b>10 AM</b>	<b>Presentation – Environment and Our Community – Free to the public</b> <b>DeBary Hall Historic Site</b>
<b>Apl 15 Tuesday</b> <b>6:30 – 8 PM</b>	<b>Public Safety Advisory Committee Meeting</b> <b>Florence K. Little Town Hall</b>
<b>Apl 16 Wednesday</b> <b>9:30 AM to 12:30 PM</b>	<b>Historic Preservation Advisory Board Workshop</b> <b>Florence K. Little Town Hall</b>
<b>Apl 17 Thursday</b> <b>7 PM</b>	<b>Economic Development Advisory Committee Meeting</b> <b>Florence K. Little Town Hall</b>
<b>Apl 19 Saturday</b> <b>8:30 AM</b>	<b>West Volusia Summit</b> <b>Florence K. Little Town Hall</b>
<b>Apl 21 Monday</b> <b>7 PM to 8 PM</b>	<b>Presentation – Identity Theft – Free to the public</b> <b>Florence K. Little Town Hall</b>
<b>Apl 22 Tuesday</b> <b>9 AM</b>	<b>Development Review Committee Meeting</b> <b>Florence K. Little Town Hall</b>
<b>Apl 23 Wednesday</b> <b>7 – 10 PM</b>	<b>City Council Workshop</b> <b>Florence K. Little Town Hall</b>
<b>Apl 24 Thursday</b> <b>7 – 9 PM</b>	<b>Orlandia Heights Meeting</b> <b>Florence K. Little Town Hall</b>