

ADOPT-A-STREET

Have
your
name
on a
street
sign!

Contact:

CITY OF DEBARY

16 Colomba Rd.
DeBary FL 32713
www.debary.org

www.facebook.com/cityofdebary

Phone: (386) 668-2040
E-mail: lkent@debary.org



ATTENTION

Individuals • Community Groups • Churches
Organizations • Businesses

**Volunteer to help keep city
streets and road shoulders
free from litter and debris**

A recognition sign will be placed on your adopted
street after your first cleanup!

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ADOPT-A-STREET GUIDELINES

VOLUNTEER OBLIGATIONS:

1. Return a completed Adopt-A-Street Application to the Adopt-A-Street Program Coordinator at City Hall.
2. Commitment to pick up litter along a designated stretch of street a minimum of four (4) times a year during the 24-month agreement.
3. Provide a designated representative/coordinator for cleanups.
4. Schedule the date and time of each pickup through the City's Adopt-A-Street coordinator at (386) 668-2040 ext. 305 at least ten (10) days prior to the scheduled event.
5. Collect safety equipment and litter bags provided by the City from a designated location.
6. Return provided safety equipment to the City within five (5) days of cleanup completion to a designated location.
7. Place all trash collected at the base of the participant's Adopt-A-Street sign.
8. Notify the City's Adopt-A-Street Program Coordinator at (386) 668-2040 ext. 305 of location of trash.
9. Return a completed Cleanup Report to the CITY's Adopt-A-Street Coordinator within five (5) days of completion of the cleanup event.

CITY OF DeBARY WILL PROVIDE THE FOLLOWING TO VOLUNTEERS:

1. The City will erect a sign at each end of the adopted street section with the name or acronym of the individual/organization sponsor displayed in one (1) color, as listed on the application form. Logos or website addresses may not be used. The City of DeBary reserves the right to approve, disapprove and/or edit names or acronyms placed on signs.
2. Safety vests, which must be returned when cleanup is completed.
3. Portable safety-orange street signs indicating volunteers are present working. The signs must be returned when cleanup is completed.
4. Trash bags.
5. Cleanup Reports for completion and submission to the City upon completion of the cleanup event.

GUIDELINES AND CONDITIONS

The City of DeBary's Public Works Department stresses the importance of volunteers following safety practices. This section of your permit is to familiarize volunteers with the guidelines and conditions that are agreed upon when participating in the Adopt-A-Street program.

I. PARTICIPANT'S RESPONSIBILITY

- a. Local organizations, civic groups, churches, neighborhood associations, businesses, and individuals 18 years of age or older, may apply to Adopt-A-Street maintained by the City. Participants must have a current Adopt-A-Street agreement approved by the City Manager on file with the City's Adopt-A-Street Program Coordinator.
- b. Participants shall be responsible for appointing or selecting a person to serve as a representative to liaise with the City, be responsible for distribution and collection of equipment, and completion and submission of Cleanup Reports. This person's name shall be provided to the Adopt-A-Street Program Coordinator and kept current.
- c. Adopt-A-Street participants are prohibited from subcontracting or assigning its duties and responsibilities to any other group, organization or enterprise.
- d. The participant's Cleanup Coordinator shall advise the City in the event participation in the program is no longer desired.
- e. Participants shall be required to adopt a minimum of one (1) mile of street. Litter should be picked up on both sides of the street including up to 10' of the right-of-way. Private property is not to be entered during the cleanup.
- f. Participants shall be required to adopt a section of street for a minimum of twenty-four (24) months. Adoption of these Street sections may be renewed by completing a new application.
- g. Participants shall be required to pick up litter a minimum of four (4) times per year. Participants may clean up more than four (4) times if desired. Several participants may adopt the same section if it is deemed beneficial by the Adopt-A-Street Program Coordinator due to large amounts of litter. A reminder will be sent out if no cleanups are reported within six months. If no cleanups are reported within nine (9) months, the participant's Adopt-A-Street sign will be removed and the section of street will become available to other interested parties.
- h. Participant's representative will be provided with collection supplies and the loan of safety vests and from the City's Adopt-A-Street Program Coordinator. In order to assist operations, groups are asked to contact the City to request these items at least ten (10) days prior to the scheduled cleanup event to ensure adequate supply.
- i. Participant's representative will be responsible for returning all safety vests and unused supplies furnished by the City to the Adopt-A-Street Program Coordinator within five (5) days following each cleanup, during regular business hours (8:30 a.m.

to 5:00 p.m. Monday through Friday), unless other arrangements have been pre-approved.

- j. Participants shall be responsible for placing the bagged litter at their respective Adopt-A-Street signs and notifying the Adopt-A-Street Program Coordinator of their location so the trash may be picked up in a timely manner.

II. CITY RESPONSIBILITY

- a. The City requires that cleanups be conducted during daylight hours. The City shall, in no event, have the right to control the times during daylight hours the participants perform the picking up litter from the section of street adopted. In picking up litter, the group shall act as an independent contractor.
- b. The City's Adopt-A-Street Program Coordinator will be responsible for working with the participant to determine the specific section of street right-of-way to be adopted.
- c. The City will erect a sign at each end of the adopted section with the participant's name or acronym displayed in one color, as noted on the application form. Logos or websites may not be used.
- d. The City will loan safety vests, trash bags and safety signs for cleanups.
- e. The City agrees to coordinate removal of filled trash bags.

III. SAFETY RULES

- a. The participants agree to obey and abide by all laws and regulations relating to safety and such other terms and conditions as may be required by the City's Adopt-A-Street Program Coordinator.
- b. The participant agrees to furnish one (1) adult for every seven (7) participants of a group who are fifteen (15) years of age or younger. Minimum age of participants is ten (10) years of age.
- c. Participants agree to ensure the "Workers Ahead " signs are displayed at the beginning and end of the street cleanup section. The group also agrees to place the filled trash bags at the nearest Adopt-A-Street identity sign for collection by the City.
- d. Each individual participant shall be responsible for wearing approved safety vests provided by the City during the pickup. Participants shall provide their own gloves and any cleanup devices as they determine are needed.
- e. Participants shall not possess or consume alcoholic beverages or illicit drugs while on the adopted section and performing tasks associated with the cleanup.
- f. Participants shall be responsible for providing a proper first aid kit and adequate drinking water for volunteers participating in the litter pickup.

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ADOPT-A-STREET AGREEMENT

To enhance the environment and the appearance of City of DeBary Streets, _____
(Individual/Organization name)
herein after referred to as PERMITTEE, requests permission to "Adopt a Street."

The Street is: _____ between _____ and _____ in the City of DeBary,
hereinafter referred to as CITY, grants by permit the right to perform the work as described:

1. Work will be performed under and in accordance with the City of DeBary Adopt-A-Street Conditions attached to this permit and incorporated herein by reference.
2. PERMITTEE shall abide by all laws and regulations relating to right-of-way utilization, safety, and all other conditions as required by the CITY for the particular adopted Street(s). PERMITTEE shall make all volunteers aware of and conform to the guidelines and conditions as attached.
3. It is expressly stipulated that this permit is a license for permissive use only.
4. PERMITTEE will, at all times, assume all risk of and indemnify, defend and save harmless the CITY, its officers, agents or employees against any and all claims; losses, damages, responsibility, liability, costs or expense arising from or allegedly arising from or related to the exercise or attempted exercise of the rights and privileges granted by this permit. This paragraph 4 shall survive termination of this agent.
5. PERMITTEE agrees that the CITY may terminate this permit at any time the PERMITTEE does not comply with the permit conditions or at any time the PERMITTEE'S work is unsafe or causes a conflict with traffic. The CITY reserves the right to revise or discontinue this program at any time.
6. As to all relationships to the CITY, PERMITTEE and all persons performing work under this permit shall at all times and for all purposes be volunteers and not employees. Any rights and benefits available to such persons are limited to those provided pursuant to Chap. 125, Fla. Stat. (1998 Supp.), Part VI, Volunteers.

Individual or Group Sponsor Name

Address

Phone

Representative/Contact Name

Address

Phone

Signature

Sign inscription

Permission is granted to perform the work as described insofar as the City of DeBary has the authority to grant such rights by agreement.

Dan Parrott, City Manager

Date of Agreement