

City of DeBary



Tree Removal Permit Application Packet

Guidelines for Tree Removal

Permits, unless exempted otherwise by the Land Development Code, are required for the removal of trees in residential and non-residential properties for all tree species, with the exception of excepted trees as defined by the Land Development Code. A list of excepted species is included with this packet. Also, dead trees do not require a permit unless the tree occupies a property undergoing new construction or development. In these situations a site evaluation is necessary to evaluate the dead tree and proceed with the pertinent code compliance action.

Non-Residential Properties

All trees on non-residential property, developed or vacant lot shall contain a minimum of one tree for each 2,500 square feet of lot area (rounded up to the nearest whole number). If the lot contains an insufficient number of existing trees to meet this requirement, or if the lot has no existing trees, replacement trees shall be provided in accordance with section 5-93 of the Land Development Code.

Residential Properties

At the time of building permits for residential construction, the applicant must submit a tree survey, that at a minimum, identifies all trees over six inches DBH on the site by size and species, the footprint of the house and driveway, and the location of the well and septic system, if applicable.

Replacement for Tree Removal

Replacement shall be based on the replacement of 15 percent of the total of the cross sectional area of the trunk of the tree removed. Single trees may be replaced with two or more trees provided the cross sectional requirements are met. In no event shall replacement stock be less than six feet in height nor have a caliper of less than two inches. Historic trees shall only be removed or relocated upon approval of a permit granted by the city council. However, if said trees are deteriorated, dying, or considered to be a hazard, the City Manager, upon prior review, may grant approval for removal under the terms of section 5-86 (c).

- The City shall maintain a plant list identifying plants compatible with local soils and climatic conditions including salt tolerance, sun and heat exposure, and mean low temperature. Refer to section 5-9. Plant selection Table II
RECOMMENDED PLANT LIST

City of Debarry Tree Removal Application

Reason(s) for the removal(s)

Please check all that apply:

- Additional to a single family home or duplex** (Must include scaled site plan)
- Non-Residential Construction Project** (Including Churches, Mobile Home Parks, Offices, etc.)
- Pool** (Must include scaled site plan depicting location of pool/pool deck on property and tree(s) to be removed)
- Septic Tank and/or Well** (Must include Public Health Dept. Permit and approved site plan)
- Tree Transplanting** (on separate sheet, indicated transplanting methods)
- Unhealthy/ Damaged Tree(s)**
- Other** (Specify): _____

Has this property received a prior Land Alteration Permit? _____

Previous Permit Number: _____

Number of trees measuring 6" DBH or larger existing on this property: _____

Property Size: _____ Property Address: _____

Parcel Number: _____

Directions to Property/Tree(s) to be removed:

TO BE COMPLETED BY APPLICANT

DATE: _____

The Owner or Authorized Agent hereby applies for a permit for the purpose of removing the following tree(s): (Please indicate type of tree, trunk diameter at DBH, and number of trees)

OFFICE USE ONLY

Tree Removal Permit (TR) #: _____

Fee: _____

Check Number: _____

Process Number: _____

Owners Name: _____

Telephone Number: _____

Fax Number: _____

Address: _____

Applicant's Name (If other than Owner): _____

Telephone Number: _____

Fax Number: _____

Email Address: _____

Address: _____

Person/Firm/Corporation to Conduct Tree Removal: _____

Telephone Number: _____

Fax Number: _____

Email Address: _____

Address: _____

I HEREBY CERTIFY that this application, as well as the site plan and the tree survey, is a true representation of all the facts concerning the proposed tree removal activity. This application is made with my approval as Owner or Authorized Agent for the Owner, as evidenced by my signature below. FOR THE DURATION OF THE TREE REMOVAL PERMIT, IF ISSUED, I ASSUME LEGAL RESPOSIBILITY FOR AND ALL VIOLATIONS OF THE CITY OF DEBARY LAND DEVELOPMENT CODE AND PERMIT CONDITIONS ON THE PROPERTY DESCRIBED ABOVE.

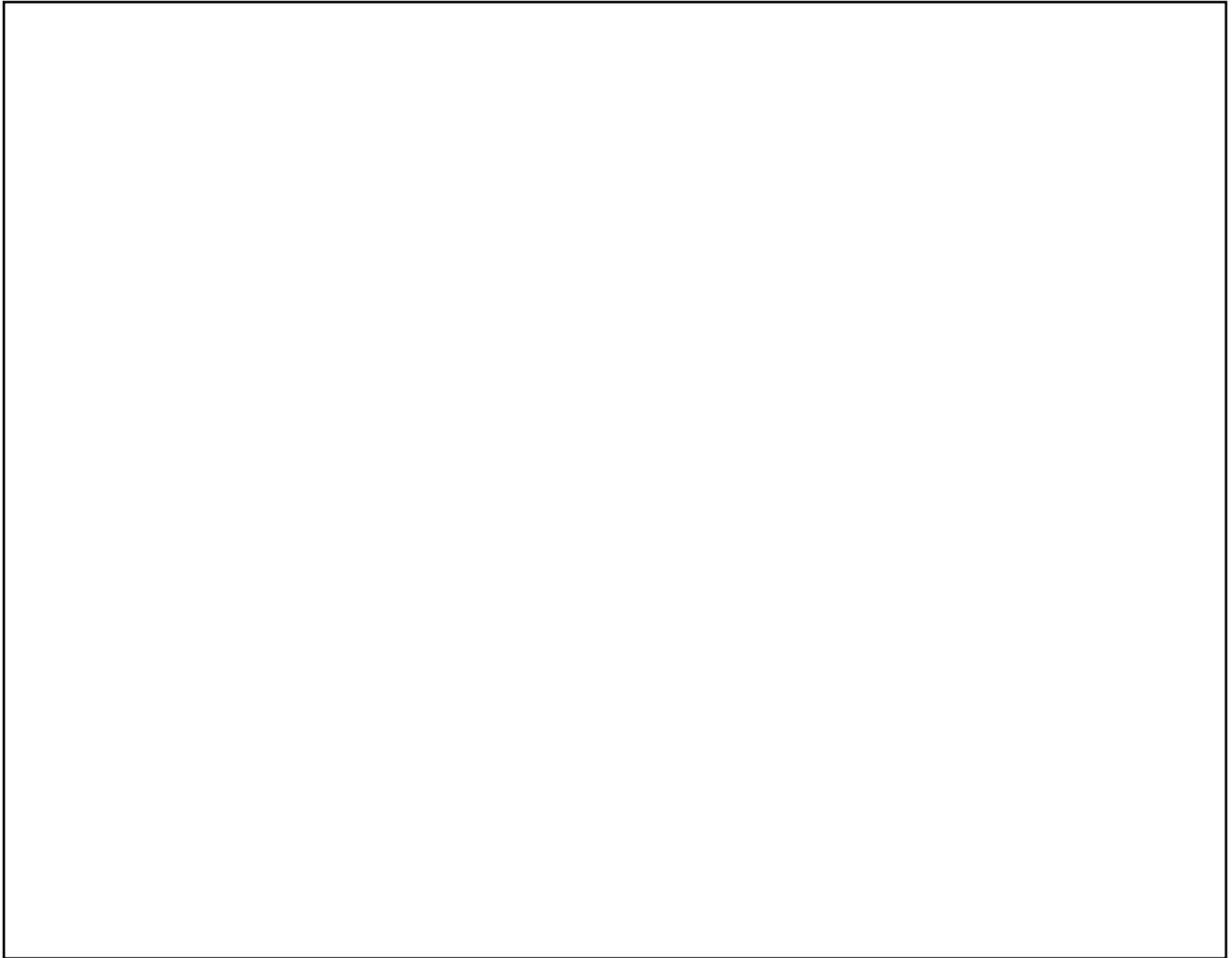
Name of Owner or Authorized Agent (Please Print)

Signature of Owner or Authorized Agent

Date

Site Plan

Top Down View of Property



Include tree(s) to be removed, existing structures, fence, gates, driveway, and Frontage Street.

(Home and Pool additions MUST attach a SCALED site plan depicting location of proposed addition and tree(s) to be removed.)

Affidavit of Code of Compliance

City of Debarry

Land Development Code Regulations

I, _____, am Certified as an Arborist by the International Society of Arboriculture (ISA) or am a Registered Consulting Arborist with the American Society of Consulting Arborists (ASCA). I understand that Section 5-91 of the Land Development Code (LDC) identifies reasons substantiating issuance of a Tree Removal Permit. Based on my knowledge of this Section, I attest the tree(s) identified on the accompanying Tree Removal Application fulfill one or more of the criteria of Section 5-91. I also attest the tree(s) on the attached application are not a Historic Tree as defined by the LDC.

The issuance of a Permit for the tree(s) identified on the attached application is supported by the following reasons:

- _____ The tree(s) is unhealthy/damaged for which this is no practical remedy to assist with its preservation.
- _____ The tree(s) is causing damage to public or private property for which there is no other remedy to resolve.
- _____ The tree(s) is interfering with the installation or function of solar energy equipment.
- _____ The tree(s) is unsightly or of a undesirable condition as a result of a previous site disturbance.

I realize my responsibility to include this notarized Affidavit with submittal of the Tree Removal Application. Once receiving the issued Tree Removal Permit, I assume legal responsibility for any and all violations of Section 5-91 of the City of Deland LDC and Permit conditions as identified for the property described below.

Print Name

ISA Certified Arborist or ASCA Consulting
Arborist Number

Signature

Property Address for Tree(s) Removal

Notary Signature: _____

Print Name: _____

Notary Stamp: _____

Application Number: _____

STATE OF FLORIDA
COUNTY OF VOLUSIA
CITY OF DEBARY

Affidavit to Authorize Agent

(NAME OF ALL PROPERTY OWNERS) Being first duly sworn depose(s) and say(s):

1. That (I am/we are) the owner(s) and record title holder of the following described property to wit:
ADDRESS OR GENERAL LOCATIONS: _____ PARCEL #: _____
2. That this property constitutes the property for which a request for a:

(NATURE OF REQUEST) is being applied to the City Deland.
3. That the undersigned (has/have) appointed _____ as (his/her) agent(s) to execute any permits or other documents necessary to affect such permit.
4. That this affidavit has been executed to include the City of Debarry, Florida, to consider and act on the above described property.
5. That (I/we), the undersigned authority, hereby certify that the foregoing is true and correct.

Signature (Property Owner)

Signature (Property Owner)

STATE OF FLORIDA
COUNTY OF VOLUSIA
CITY OF DEBARY

The foregoing instrument was acknowledged before me this:

_____ by _____

Date _____ Property Owner

Who:

___ Personally known to me

___ Florida Driver's License

___ Other type of Identification

And Who:

___ Did ___ Did not take on oath

Signature of Notary Taking Acknowledgement

Type/Print Name of Notary

Commission Number

Expiration Date

STATE OF FLORIDA
COUNTY OF VOLUSIA
CITY OF DEBARY

The foregoing instrument was acknowledged before me this:

_____ by _____

Date _____ Property Owner

Who:

___ Personally known to me

___ Florida Driver's License

___ Other type of Identification

And Who:

___ Did ___ Did not take on oath

Signature of Notary Taking Acknowledgement

Type/Print Name of Notary

Commission Number

Expiration Date

Tree Species NOT Requiring a Permit for Removal

Exempt Trees: Trees which have undesirable growth characteristics or are detrimental to the survival of native plants or animals. Following is the list of trees that shall be exempted:

Common Name	Botanical Name
Australian Pine	Casuarina spp.
Brazilian Pepper	Terebinthefolius
Chinaberry	Melia azedarach
Ear Tree	Enterolobium cyclocarpum
Eucalyptus	Eucalyptus spp.
Punk Tree	Melaleuca quinquenervia
Silk Oak	Grevillea robusta
Woman's Tongue	Albizia lebbeck
Golden Rain Tree	Koelreuteria paniculata
Chinese Tallow	Sapium sebiferum

Do I Need a Tree Removal Permit?

1. Is the tree within City Limits?
 - If yes, go to Step 2.
 - If no, contact Volusia County at 386-736-5927 x2059 or 386-822-6422 if the tree is on the Right-of-Way.
2. Are you the owner of the property?
 - If yes, go to Step 3.
 - If no, contact the owner of the property. Only the owner or their contractor can request a Tree Removal Permit.
3. Is the tree less than six inches in diameter (and not recently planted as a replacement tree)?
 - If yes, removal of the tree would not require a permit.
 - If no, go to Step 4.
4. Is the tree on the City's list of nuisance species? Section 5-9
 - If yes, removal of the tree is exempt under Section 5-9 of the City's Land Development Regulations. No permit would be required.
 - If no, (or you don't know), go to Step 5.
5. Is the tree located on a City Right-of-Way?
 - If yes, contact the City Department of Public Works at 386-
 - If no, go to Step 6.
6. Is the tree located in a Residential Area?
 - If yes, go to Step 7.
 - If no, contact City Building Department at 386-***-**** for a Tree Removal Permit
7. Is the tree located in a Tree Protection Area (this should be indicated on your plat)?
 - If yes, contact the City Building Department at 386-***-**** for a Tree Removal Permit.
 - If no, go to Step 8.
8. Is the tree located in the yard of a subdivision or house that is more than five years old?
 - If yes, go to Step 9.
 - If no, contact the Building Department at 386-***-**** for a Tree Removal Permit
9. Is the tree historic?
 - If yes, (or you don't know the trees species), contact the Building Department at 386-***-**** for a Tree Removal Permit. Any historic tree that is proposed for removal will require a review by the City Forester, recommendation by the City Tree Advisory Committee and approval by City Commission.
 - If no, go to Step 10.
10. Do you live at the residence where the tree is located (and the tree is not historic, in a Tree Protection Area or City Right-of-Way)?
 - If yes, No permit would be required.
 - If no, contact the Building Department at 386-***-**** for a Tree Removal Permit

Do you still have questions?
If yes, Contact the City Forester at 386-***-**** or