

**City of DeBary**  
**REGULAR CITY COUNCIL MEETING**  
**Wednesday**  
**June 7, 2017**  
**7 PM**  
City Council Chambers  
16 Colomba Road, DeBary, Florida 32713

**MINUTES**

**I. Call To Order** Meeting Called to Order at 7:00 PM

1. Invocation
2. Flag Salute

**II. Roll Call**

Mayor Garcia, Vice Mayor Handy-Peters, Council Members Bacon, Brady and Benfield are present.

Others present: Interim Manager Ron McLemore, City Attorney Kurt Ardaman, Public Works Director Alan Williamson, Parks Director John Fletcher, Matt Boerger Growth Management Director, IT Director Eric Frankton, Finance Director Liz Bauer, TOD Director Roger Van Auken and City Clerk Warren Graham.

**III. Committee Reports**

1. Volusia County Sheriff, Mike Chitwood made a presentation to the Council. Sheriff Chitwood requested that the Council consider expenditure for next year's budget in the amount of \$70,000.00 which is in addition to the regular sheriff office budget for the purchase of license plate readers to be placed on the main streets entering the city. This equipment is the latest crime fighting technology available.

**IV. Public Participation For Any Issues Not On the Agenda -** Citizen comments are limited to three minutes per speaker.

Chris McCabe, Morton Culligan, Bill Mares, Gloria Holloway and Phyllis Butlien addressed the Council.

**V. Approval of Minutes**

1. Regular City Council Meeting, May 3, 2017
2. Special City Council Meeting, May 10, 2017
3. City Council Workshop, May 10, 2017
4. City Council Workshop, May 17, 2017

Vive Mayor Handy-Peters made a motion to approve the minutes as written. Council Member Brady seconded the motion, motion approves 5-0.

**VI. Additions, Deletions or Amendments to the Agenda**

Add under new business item #3 Truck repairs for the Public Works Department.

Add under new business item #4 FY 2017-18 Budget Calendar, dates for the Community Center presentation and the Fire Department dedication and open house.

Remove item #2 under Growth Management which will be discussed during the TOD Presentation.

Change the order of the presentations leading off with Ft Florida Road and West Highbanks Traffic Study.

**VII. Presentations**

1. Ft. Florida Road and West Highbanks Traffic Study by Traffic Engineering Data Solutions (TEDS).
2. Presentation of TOD Mobility Plan by NUE Urban Concepts.
3. City of DeBary, 2017 Hurricane Preparedness by Public Works Director Alan Williamson.

**VIII. Consent Agenda**

1. Pegasus Engineering, Task Order 2015-13. FY 2017-2018 Quarterly Lake Monitoring Program in the amount of \$46,388.76.
2. Request to authorize the City Manager to sign the REP Services agreement for installation of a playground at Rob Sullivan Park.
3. Request Council's authorization for the City Manager to sign the Musco Light Agreement. (Note: City Attorney made the addition for legal review before signing).
4. Sidewalk Gap Analysis Contract with Pegasus Engineering in the amount of \$19,890.00.
5. General Stormwater Engineering with Pegasus Engineering for continuing on-going general Stormwater engineering services for a not-to-exceed amount of \$35,000.00.
6. Task Order number 017-01 to KHARE Construction Services to establish a budget in the amount of \$50,328.00 for CEI Services related to the Ft Florida Road pavement improvement and the 2018 Street Resurfacing Project.
7. FDOT Contract AM-262, State highway lighting, maintenance, and compensation work order. FDOT will pay the City \$7,415.01 for the period July 1, 2017 to June 30, 2018.

Council Member Brady made a motion to approve all items on the

Consent Agenda. Vice Mayor seconded the motion, motion approved 5-0.

**IX. Public Hearings**

1. Second reading of Ordinance No. 05-17 amending the City's 2017 Capital Improvement Program (CIP) to include the intersection improvement of Highbanks Rd/US 17-92.

Steve Costa addressed the council on this issue.

Council Member Brady made a motion to approve Ordinance No. 05-17 on the second reading. Vice Mayor Handy-Peters seconded the motion, motion approved 5-0.

2. Second reading of Ordinance No. 04-17. Fertilizer Ordinance Amendment. This ordinance strengthens the fertilizer ordinance and fully addresses the more stringent requirements that Volusia County has adopted.

Council Member Benfield made a motion to adopt Ordinance No. 04-17 on the second reading. Council Member Bacon seconded the motion, motion approved 5-0.

3. First reading of Ordinance No. 06-17, TOD Master Plan.

Council Member Brady made a motion to approve Ordinance No. 06-17 on the first reading. Council Member Bacon seconded the motion, motion approved 5-0.

**X. Growth Management and Development Review**

1. Resolution No. 17-08, FDOT JPA Spring to Spring Connector Trail.

Council Member Bacon made a motion to approve Resolution No. 17-08. Council Member Brady seconded the motion, motion approved 5-0.

2. Sign Grant – Beautification Grant for DeBary Mower.

Council Member Brady made a motion to approve the sign grant for DeBary Mower. Vice Mayor Handy-Peters seconded the motion, motion approved 5-0.

**XI. Old Business**

1. Ft. Florida Road Pavement Improvements – Change order no. 1 – Ranger Construction Industries.

Council Member Brady made a motion to approve the change order with Ranger Construction Industries in the amount of \$225,026.44. Council Member Bacon seconded the motion, motion approved 5-0.

**XII. New Business**

1. Request Council approval for the abandonment of the existing 20-foot drainage easement at 45 Alicante Road.

Council Member Bacon made a motion to abandon the 20-foot easement at 45 Alicante Road. Council Member Benfield seconded the motion, motion approved 5-0.

2. Request Council approval for installation of a baffle box on Mansion Boulevard by Volusia County.

Council Member Brady made a motion to approve the installation of the baffle box in the City's roadway easement. Vice Mayor Handy-Peters seconded the motion, motion approved 5-0.

3. Request Councils approval for the repair of the Public Works F150 truck in the amount of \$5,100.00.

Vice Mayor Handy-Peters made a motion to approve the repair of the F150 truck in the amount of \$5,100.00. Council Member Bacon seconded the motion, motion approved 5-0.

4. City Manager informed the Council of upcoming dates for the FY 2017-18 Budget Calendar, Community Center presentation at a workshop and for the Fire Station ribbon cutting and public open house. Dates listed below:

FY 2017-2018 BUDGET CALENDAR

Wednesday	June 14	Special Meeting Non-Ad Valorem Assessments a. Stormwater Rates b. Ft Florida Road Special Assessment District Rates – Proposed Increase c. Solid Waste Rates – No Changes d. Street Lighting District Rates – No Changes e. Orlandia Heights Neighborhood Improvement District – No Changes
Wednesday	July 5	Tentative approval of contractual Agreements a. Sheriff – 2.83% increase b. Orange City Fire – 10.5% increase c. Orange City Animal Control – 3% increase
Wednesday	July 12	Budget presentation workshop
Wednesday	July 19	Special Meeting a. Adoption Preliminary Proposed Non-Ad Valorem Millage Rate (TRIM requirement) b. Set Preliminary Budget hearing

		on September 6 <sup>th</sup> (TRIM Requirement) c. Public hearing for Ft Florida Road Water Line assessment rate. d. Adopt Stormwater Non-Ad Valorem rate resolution. e. Adopt solid waste Non-Ad Valorem rate resolution. f. Adopt Street Lighting Non-Ad Valorem rate resolution. g. Adopt Orlandia Heights Neighborhood Improvement District Non-Ad Valorem rate resolution.
Wednesday	July 26	Budget Workshop
Wednesday	August 2	Regular City Council Meeting
Wednesday	August 9	Budget Workshop
Wednesday	August 16	Budget Workshop (if needed)
Wednesday	August 23	Budget Workshop (if needed)
Wednesday	August 30	Budget Workshop (if needed)
Wednesday	September 6	Regular City Council meeting, First Budget Hearing
Wednesday	September 13	Budget Workshop (if needed)
Wednesday	September 20	Special City Council meeting final budget hearing. a. Approve Final Millage Resolution b. Approve FY 2017-2018 Budget Resolution

#### COMMUNITY CENTER DATES

Wednesday June 21  
 Wednesday July 5  
 Thursday July 6  
 Monday July 10  
 Tuesday July 11  
 Monday July 17  
 Tuesday July 18  
 Wednesday July 19  
 Wednesday July 26

By consensus, the council selected June 21<sup>st</sup> for the Community Center

Presentation.

FIRE STATION

Dedication	Thursday, July 27	9AM
Public Open House	Saturday, July 29	9AM to 1PM

**XIII. Informational Items**

1.

**XIII. Council Member/Staff Reports**

1. Board/Committee Appointments

2. Member Reports/Communications

At 11:00 PM, the Mayor asked the Council approval to extend the meeting for an additional 15 minutes.

Vice Mayor Handy Peters made the motion to extend the meeting for 15 minutes. Council member Benfield second the motion, motion approved 5-0.

A. Mayor and Council Members

B. City Manager

C. City Attorney

**XIV. Date of Upcoming Meeting and/or Workshop**

1. See the above for future Council Meeting dates.

**XV. Adjournment 11:10 PM**

**CITY COUNCIL  
CITY OF DEBARY, FLORIDA**

\_\_\_\_\_  
Bob Garcia, Mayor

**ATTEST:**

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Warren Graham, City Clerk