

City of DeBary
REGULAR CITY COUNCIL MEETING
Wednesday
November 3, 2010
7 PM
City Council Chambers
16 Colomba Road
DeBary, Florida 32713

MINUTES

I. Call To Order

Vice Mayor Erickson called the meeting to order at 7:00 p.m.

II. Roll Call

Members Present: Vice Mayor Norm Erickson, Council Member Lita Handy-Peters, Council Member Jack Lenzen, and Council Member Leonard Marks

Members Absent: Mayor Bob Garcia (excused)

Others Present: City Manager Dan Parrott, Assistant City Manager Cassandra Blissett, City Clerk Stacy Tebo, Planning Administrator Rebecca Hammock, and City Attorney Kurt Ardaman

III. Committee Reports

None.

IV. Public Participation For Any Issues Not On the Agenda - Citizen comments are limited to three minutes per speaker.

Dan Hunt, 115 Colomba Road, congratulated all the candidates in the recent election and said he especially wanted to thank Council Member Handy-Peters.

V. Approval of Minutes

1. City Council Workshop held September 1, 2010.
2. Regular City Council Meeting held September 1, 2010.
3. City Council Workshop held September 9, 2010.

Vice Mayor Erickson moved to approve all the minutes as presented. Council Member Marks seconded, and the motion passed unanimously.

VI. Additions, Deletions, or Amendments to the Agenda

None.

VII. Presentations

1. Certificate of Recognition to Kirsten Perry, Miss Florida High School America.

Ms. Perry was not present.

VIII. Consent Agenda

*Agenda items marked with * are considered routine matters or have been previously discussed by the City Council. All items are considered by one motion unless removed from the Consent Agenda by a member of the City Council.*

None.

IX. Public Hearings

Members of the Council should disclose for the record the substance of any ex-parte communication that has occurred before or during the public hearings for the following item:

1. Resolution #10-31 – Amending Fee Schedules for Building Permit and Land Development Fees.

Mr. Ardaman read Resolution #10-31 aloud by title.

Ms. Blissett stated that review of the existing fee schedule revealed inconsistencies and the omission of permits associated with green energy and technology; that the resolution would clean up the inconsistencies, reduce exorbitant fees, and delete redundancies; and that the resolution would provide for the addition of a special event permit and expand the valuation schedule in an effort to be more user friendly and to more appropriately recover costs.

Vice Mayor Erickson made a motion to approve Resolution #10-31, and Council Member Marks seconded. The motion passed unanimously.

X. Growth Management and Development Review

None.

XI. Old Business

None.

XII. New Business

1. Award of Bid #04-10 for CDBG Improvements at Bill Keller Park.

Vice Mayor Erickson made a motion to approve the award of Bid #04-10 to Whitehouse Contracting, LLC for the amount of \$61,868.07. Council Member Marks seconded, and the motion passed unanimously.

2. Task Order Approval for Planning Support Services to create Transit Oriented Development (TOD) District Overlay Land Development Regulations.

Ms. Hammock said that it is a request to approve the task order for CPH and HHI to assist the City in the creation of Article Six of the Land Development Code (LDC) addressing TOD regulations. She stated that it would include research and writing of the Code, preparing for and attending public meetings and workshops, and performing two test cases to assess if the proposed code requirements would succeed.

Mr. Parrott stated that the task order is only for the TOD regulations, and it does not include the other LDC issues and revisions.

Vice Mayor Erickson made a motion to approve Task Order 2010-7 in the amount of \$42,450. Council Member Marks seconded. The motion passed unanimously.

Council Member Marks said that Kirsten Perry, Miss Florida High School America, had arrived and was present in the audience. Vice Mayor Erickson asked Ms. Perry to come to the podium, and he presented her the Certificate of Recognition.

XIII. Council Member/Committee/Staff Reports

- 1. Member Reports/Communications
 - A. Mayor and Council Members

Council Member Handy-Peters thanked the Council for entrusting her with the position and said the City is well-served by an outstanding staff led by a great city manager.

Council Member Marks said that DeBary leads the County at 81% participation in the Census. He noted the new bus shelter installed on US Highway 17-92 by Walgreens.

Vice Mayor Erickson voiced his appreciation to Council Member Handy-Peters for stepping forward and serving. He said the next school oversight meeting is later in the month, and he would have more information at the next meeting.

- B. City Manager

Mr. Parrott reminded the Council that the West Volusia Summit is scheduled for 8:30 a.m., November 6th at DeBary Hall. He said the main topic of discussion would be transit oriented development.

- C. City Attorney

Mr. Ardaman had nothing to report.

XIV. Adjournment

The meeting adjourned at 7:19 p.m.

**APPROVED
CITY OF DeBARY
CITY COUNCIL**

Bob Garcia, Mayor

ATTEST:

Stacy Tebo, City Clerk