

**CITY OF DeBARY
RESOLUTION NO. 16-21**

A Resolution of the City Council of DeBary, Florida providing for the creation, responsibilities, and funding for a Community Center Advisory Study Group.

WHEREAS, substantial interest exists among the citizens of the City of DeBary for the City to construct and operate a community center, and

WHEREAS, the City Council desires to engage the community in a study to explore the feasibility, program components, and alternative locations of a community center that would serve all ages of the residents of the City for civic and recreational activities,

NOW, THEREFORE BE IT RESOLVED as follows:

1. There is hereby created an nine member Community Center Study Committee;
2. The Interim Mayor and Council Members shall each appoint two members to the committee and collectively appoint an ninth member;
3. The Interim Mayor and City Commission shall employ a competent and highly experienced consultant in planning community centers, and the City Manager and/or his designee, to assist the study committee in the performance of its responsibilities;
4. The study committee shall be responsible for working with the consultant and staff to perform the following task:
 - a. Engaging the community in identifying the program of services that would be included in the center.
 - b. Developing a preliminary design concept and footprint of the facility including the building, parking, and support facilities.
 - c. Developing probable conceptual cost for construction of the facility.
 - d. Identifying potential alternative sites for the location of the facility.
 - e. Publishing a final report in the public record of the City including the committee's recommendations regarding the advisability of submitting the question of constructing and operating the facility project to the registered voters of the City in either an advisory or binding referendum, and when the referendum should be held.
5. Completing the study in no later than seven (7) months and in substantial conformance with the following schedule:
 - a. First month – organizational meeting including:
 - i. Introduction of project team members;
 - ii. Appointment of Chairman and Vice Chairman;
 - iii. Adoption of a public engagement strategy.
 - b. Second/third months – completion of initial public engagement activities and programming.

- c. Fourth/fifth months – completion of a preliminary design concept, footprint, probable conceptual cost, alternative site options.
- d. Sixth month – completion of final public engagement.
- e. Seventh month – completion of final report, publication of final report in the public record with the Interim Mayor and City Council.
- f. All actions of the committee will be confirmed by consensus. Dissenting members shall have the right to provide a written dissenting opinion in the final report of the committee.

DONE AND ORDERED by the Interim Mayor and City Council duly assembled in the City of DeBary, Florida on this 7th day of September, 2016.

Warren Graham, City Clerk

**Lita Handy-Peters, Interim Mayor
City of DeBary**