

To: Mayor and City Council
 From: City Manager
 Date: June 13, 2014
 Subject: 2015 Budget

The City Charter requires the City Manager to submit the annual budget to the City Council by July 15th, after which the Council will review and amend the submitted budget as they deem necessary. To assist in developing the budget staff requires direction on revenue and project prioritization.

Property Tax

The pre-preliminary tax roll values have been received from the property appraiser. The preliminary estimate of taxable value of existing properties increased an estimated 1.76%. The new construction estimated value increased \$9,753,587 from 2013 values to a total of \$12,473,755. Maintaining the current tax rate would have the following tax consequence on parcels:

		2013 Mill Rate	2014 Mill Rate	
		3.0550	3.0550	
Change in Taxes (\$) By Range		Parcel Count	Parcel Count% of Total	Avg Change in Taxes 2013-2014
Greater Than +\$50.00	1	739	6.34%	\$176.58
Between +.1 to +49.99	2	6,793	58.25%	\$10.27
Equals = No Change (0)	3	3,431	29.42%	\$0.00
Between -.1 to -49.99	4	448	3.84%	-\$10.81
Greater Than -\$50.00	5	251	2.15%	-\$331.90
Totals or Average --		11,662	100.00%	-\$31.17

State Shared Revenues

The state shared revenue estimates will not be available until July 1st. General Fund State Shared Revenue sources include Local Option Gas Tax, Communication Tax, State Revenue Sharing and State Sales Tax. The projected end of year general fund revenue is estimated to be \$222,000 greater than the budgeted amounts. The 2014 general fund budgeted vs. projected revenue is attached for your review.

Replacement Capital

2 Ex-Mark 52 Inch Mowers PW	\$25,000
F-350 Replacement P&R	\$44,000
F-450 with Dump Replacement P&R	\$52,000
4500D Rotary Turf Mower Replacement P&R	\$67,000
6'X 14' Tandem Axle Trailer Replacement	\$4,400

Seal and Paint City Hall	\$25,000
Total Replacement Capital	\$217,400

Ex-Mark 52 inch Mowers. The exiting mowers were purchased in 2008 and used roughly by the prison crews. The existing mowers are not reliable and repair and maintenance cost is significantly increasing.

F-350. The existing vehicle is a 1994 Ford F-450 and was previously used by the fire department. The vehicle is not efficient to operate and is becoming less dependable.

4500D Rotary Turf Mower. The average acres per hour the existing 60" Rotary Mower can handle is 1.7 in addition it was purchased in 2009 and is becoming less reliable. The proposed replacement mower can average 5.4 acres per hour. The Rob Sullivan ECHO project has added 7.5 acres to the mowing schedule.

6'x14' Tandem Axle Utility Trailer. The current trailer has rusted fencers, deck boards need replacement and one axle is bent.

Seal and Paint City Hall. While this item is maintenance and not capital, due to the large cost I thought it advisable to highlight the need to maintain the city hall structure. This repair will not address the structural issue with the front columns but will power wash, seal all cracks and repaint the existing façade.

New Capital

VCSO Facility	\$750,000
Street Resurfacing	\$375,000
2 Entrance Signs	\$36,000
2 Bus Shelters	\$17,000
Public Works Building	\$55,000
Rob Sullivan Pavilion CDBG	\$54,885
Alexandra Park 1/2 Bball Court	\$15,000
Medical Response Vehicle+ Initial supplies	\$205,000
F-350 PW	\$32,000
Kubota RTV 500 with Trailer	\$9,000
Lap top/Printer for Vehicle	\$5,000
Total New Capital	\$1,553,885

VCSO Facility. This is a proposed 3500 sq foot facility to provide facilities for the VCSO. Currently the city has a triple net lease for current office space at \$25,848 annually.

Street Resurfacing. The funding will continue the annual re-paving program for city streets. The city is responsible for maintaining approximately 120 miles of streets.

Entrance Signs. It is proposed to install 2 solar powered city entrance signs at both ends of US 17/92. To proceed we will have to obtain permission from FDOT to place the signs in the median.

Bus Shelters. Two solar powered bus shelters are proposed to be located at the VOTRAN express bus stops in DeBary.

Public Works Building. The public works crew is currently stationed at the Barwick Barn. The barn has no indoor water or restroom facilities. The project envisions a used 12' x 56' modular building and construction of a sewer drain field.

Rob Sullivan Pavilion CDBG. The project will utilize CDBG funds to construct an ADA compliant large family pavilion.

Alexandra Woods Basket Ball Court. A half-court basketball court would be added to the park amenities.

Medical Response Vehicle. Should the Council decide to add two EMT's to the Fire Department man power this vehicle would be the first response vehicle rather than the larger engine.

F-350 with Strobe and Tow Package. The vehicle is needed to provide staff transport and equipment transport to work sites.

Kubota RTV 500 with Trailer. The Kubota is needed to provide staff and equipment transport along 17/92 and other tight corridors.

Lap Top for Vehicle. Currently the Neighborhood Improvement Officer has an inefficient process for inspecting property for violations. The purchase of a computer and printer for the vehicle will enable a more efficient process by reducing the number of trips the NIO has to take to the property. Orange City uses a process that enables their NIO to visit the property once for inspection, take pictures that are stored on the computer and print out a courtesy notice that is placed on the front door.

Storm Water Projects

Minor Storm Water Projects	\$250,000
Barwick Storm Water Pond	\$125,000
City Hall Berm	\$27,000
54/58 Shell Road Drainage Improvements	\$220,000
44 Seminole Drive Drainage Improvements	\$252,000
250 Adelaide Street	\$250,000
No Name Lake SW Pump Station	\$450,000
Total Storm Water	\$1,574,000

Minor Storm Water Projects. Funding is proposed at \$250,000 for projects that have not yet been identified by the Council.

Barwick Storm Water Pond. The City facility on Barwick Road was completed without constructing the required storm water retention system or obtaining the required permit approval from the SJRWMD. The proposed project will construct the required stormwater retention pond.

City Hall Berm Repair. The retention pond berm needs to be raised as the water will over flow the berm prior to reaching the inlet on the outflow structure.

54/58 Shell Road. The 54/58 Shell Road storm water project will protect 2 homes and portions of Shell Road from flooding.

44 Seminole Drive. The 44 Seminole Drive Drainage Improvement will provide flood protection for 4 homes on Seminole Drive by diverting the water through a series of pipes and structures to the storm water retention pond on Catalina Road.

250 Adelaide Street. The storm water project on Adelaide Street will provide flood protection for 5 homes on Adelaide Street.

No Name Lake SW Pump Station. A pump station will be constructed at No Name Lake to pump water into the new storm water system that connects No Name Lake to the Debarry Bayou. An emergency backup generator will also be installed. No Name is a large lake that portable pumps have a difficult time in drawing down. The city is under a court ordered consent decree that requires pumping activities to commence at elevation 44.4 feet.

Studies

TOD Master Plan	\$75,000
Salary Survey Implementation	\$10,000
ECFRPC Grant TOD	\$31,000
Total	\$116,000

TOD Master Plan. In order to plan adequately for development of the TOD area and ensure the vision of the Council is reflected in future development it is important that we engage a consultant to assist in developing a comprehensive master plan for the area.

Salary Survey Implementation. The City Manager is required by the personnel manual to periodically have completed a compensation survey covering all employees with similar jobs and labor markets. The compensation survey will be completed this fiscal year and it is requested that \$10,000 be budgeted to address as yet unknown discrepancies.

ECFRPC Grant. The city received a grant from the ECFRPC to conduct a Master Storm Water System within the TOD Area and a Pedestrian and Bicycle Sustainability Study. The amount budgeted represents the city’s match to the grant for next year.

Special Assessment Projects

Ft. Florida Water Line	\$550,000
River Drive Water Line	\$275,000
Total Special Assessment Projects	\$825,000

Ft. Florida Water Line & River Drive Water Line. This project is expected to be completed as a special assessment project. The property owners will be assessed the full cost of the construction. Once the assessments are made against the properties to be benefited a bank loan will be obtained secured by the assessments.

New Programs

VCSO Additional Detective	\$115,000
2 EMT's Fire Department	\$132,199
Total New Programs	\$247,199

Additional Detective

See attached email.

2 EMT's Fire Department. 80% of the calls received by the fire department are medical calls. 66% of all calls are received between 7am and 7pm. Current practice is to run the pumper to all calls. The addition of two fireman/EMT and a medical response vehicle would provide more efficient service to the citizens and save wear and tear on the pumper. If approved the manning level would be 4 on day shift and 3 on the evening shift.